

**PASQUOTANK COUNTY, NORTH CAROLINA
FEBRUARY 3, 2014**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, February 3, 2014 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT:

Jeff Dixon, Chairman
Joseph S. Winslow, Jr., Vice-Chairman
Lloyd E. Griffin, III
Cecil Perry
Dr. William R. Sterritt
Gary G. White
Frankie Meads

MEMBERS ABSENT: None

OTHERS PRESENT:

Rodney Bunch, Interim County Manager
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Jeff Dixon. Commissioner Lloyd Griffin gave the invocation and Vice-Chairman Joe Winslow led in the Pledge of Allegiance to the American Flag. Chairman Dixon welcomed everyone present.

1. COMMENTS FROM ED GOODWIN:

Chairman Dixon recognized and welcomed Mr. Ed Goodwin, Regional Director for the Eastern Office of the Governor. Mr. Goodwin said he covers 42 counties and tries to go to as many County Commissioner meetings as possible. He stated that Governor McCrory cares about Northeastern North Carolina and there is a lot in the Northeast that needs to be worked on, including transportation, economic development, and commercial fishing. He said economic development is really being pushed by the Governor. He stated that there are a lot of things in the works for the entire east coast of North Carolina. He offered to work with Pasquotank County on anything it needs or needs help with from the Governor's Office.

Chairman Dixon said he would like to praise the Governor and the Department of Transportation for their response during the recent snowstorm. He said the Department of Transportation was out on the roads all hours of the night treating and grading the roads.

Chairman Dixon stated that the County Chairmen and Managers in the first district have a roundtable meeting every quarter to discuss the issues affecting counties. He said he would like to include Mr. Goodwin on the mailing list for those quarterly meetings.

Commissioner Frankie Meads asked Mr. Goodwin to explain how Chowan County was able to reduce its debt while he was a County Commissioner. Mr. Goodwin responded that he previously served on the Chowan County Board of Commissioners and served as Chairman. He explained that Chowan County was able to increase its fund balance by accounting for every dollar that was being spent and by cutting expenses. He said they were able to reduce their debt by refinancing some of the debt and reducing the interest rates. He noted that they also increased taxes by 1½¢ and set those funds aside to pay down their debt. He added in nine or ten years Chowan County will have almost no debt at all.

The Board thanked Mr. Goodwin for his report.

2. AMENDMENTS TO THE AGENDA:

Chairman Dixon asked if there were any amendments to the agenda. Vice-Chairman Joe Winslow requested that the agenda be amended to add a recommendation from the Finance Committee to approve the sale of a surplus lot in Mount Hermon Township to Donnie Russell.

Motion was made by Gary White, seconded by Frankie Meads to amend the agenda to add the item recommended above by the Finance Committee to the Consent Agenda. The motion carried unanimously.

3. APPROVAL OF CONSENT AGENDA:

The Board considered the consent agenda. Chairman Dixon stated that he needs to be recused from considering the tax releases and refunds due to a conflict of interest and he requested that they be removed from the consent agenda.

Motion was made by Joe Winslow, seconded by Lloyd Griffin to remove the tax releases and refunds and solid waste fee releases and refunds from the consent agenda and consider them separately. The motion carried.

The Board then considered the following consent agenda:

a. Approval of Minutes of January 13, January 16, and January 17, 2014 Commissioner Meetings

b. Approval of Budget Amendment

The Finance Committee has recommended that the Board approve the following budget amendment:

Special Appropriations			
Decrease	010.6900.5991.00	Contingency	650.00
Increase	010.6600.5625.05	Albamarie Commission	650.00

c. Approval of Late Elderly Exclusion Application

The Finance Committee has recommended approval of a late elderly exclusion application for Annie Finck that was submitted on December 11, 2013. Since the application was submitted after the close of the 2013 listing period, the Board of Commissioners must approve the application. The total amount to be excluded is \$773.34 which includes taxes in the amount of \$704.34 and a solid waste fee in the amount of \$69.00.

d. Approval to Declare Items Surplus

The EMS Department has requested that the Board declare the following items surplus so they can be sold on Govdeals.com:

- 1 - Honeywell Fire Alarm Panel
- 1 - Scantron Scoring Machine & Scoring Sheets

e. Approval to Sell Surplus Property

At the last meeting the Board proposed to accept a bid from Donnie Russell in the amount of \$600 for a small parcel of surplus property in Mount Hermon Township identified as P7-31, and to advertise for upset bids. No further bids were received during the 10-day upset bid period and the Finance Committee has recommended that the Board approve the sale of the property to Mr. Russell with a non-warranty deed.

Motion was made by Lloyd Griffin, seconded by Cecil Perry to approve the Consent Agenda as amended. The motion carried unanimously.

4. APPROVAL OF TAX RELEASES, REFUNDS, AND SOLID WASTE FEE RELEASES AND REFUNDS:

Chairman Dixon asked that he be recused from considering the tax releases, refunds, and solid waste fee releases and refunds due to a conflict of interest.

Motion was made by Lloyd Griffin, seconded by Frankie Meads to recuse Chairman Dixon from considering the tax releases, refunds, and solid waste fee releases and refunds and that he turn the meeting over to Vice-Chairman Winslow during consideration of this item. The motion carried.

The Finance Committee has recommended approval of the following tax releases, refunds, and solid waste fee releases and refunds:

Releases:

		County	City
1.	Thomas Robert Gruennert	141.17	
2.	Thomas Robert Gruennert	195.05	

3.	Grace Twiford Overton	131.17	108.06
4.	James Allen Bogert	113.40	94.10
5.	Matthew Allen Odell	131.67	108.46
6.	Daniel Allen Barker	158.47	131.52
7.	Franklin Patrick Egan	105.15	
8.	B&B Landscaping & Grading	281.19	
9.	Kimberlie Lynne Myers	160.70	133.30
10.	Aaron Russell Korbel	238.58	
11.	Robert Kerey Skinner	196.81	159.64
12.	Michael Steven Clifford	296.79	
13.	Matthew Neil Dumont	111.26	154.84
14.	Robert C. & Louise P. Jordan	1,008.36	
15.	James Fletcher's Air Service, Inc.	177.98	
16.	William Brian Williams	130.73	
17.	Janeen Nicole Vurro	110.44	91.77
18.	Courtney Leeann Clipse	157.79	
19.	Jonathan L. Shockley	216.97	
20.	Phillip Harrington Enterprises	216.72	170.28
21.	Mustafa Kemal Bozkurt	121.02	
22.	Mary Williams Banks	113.15	
23.	Christopher B. Craft	131.67	
24.	USCOC of Greater NC LLC	483.46	
25.	USCOC of Greater NC LLC	140.52	
26.	USCOC of Greater NC LLC	265.07	208.27
27.	Chappell and Sons Inc.		145.68
28.	Ira Bruce Topping		127.86
29.	David Eugene Crain	118.25	97.91
30.	David Eugene Crain	114.85	95.24
31.	MCNC	175.26	
32.	Douglas Glenn O'Brien	143.45	
33.	William Jay Isbell	166.32	
34.	ACE Supply Co.	144.00	
35.	ACE Supply Co.	144.00	
36.	ACE Supply Co.	144.00	
37.	Kristen Yvonne Potter		102.66

Refunds:

1.	Mustafa Kemal Bozkurt	137.87	
2.	Mustafa Kemal Bozkurt	103.67	
3.	John Wesley Jones	144.59	
4.	Erik James Wyrick	110.86	

Solid Waste Fee Releases:

Owner's Name	Parcel ID Number	Reason for Release
Boss Sawyer, Inc.	23-R-32	Vacant 2+ years
Shirley J. Boyce Trust	P138-11	Vacant since 2010
Melba Bridgeman	P7-16	Vacant since 2003
Linda Bridgeman Etal	P6-26	Vacant since 2003
Nolan M. Bundy	P6-5	Vacant since 2000
Cash Mobile Home Park	P139-43-3	Lots 22 & 23 vacant since 2010
Harold Chambers	P35-56	Vacant over 12 years
Gerald Kent Edwards	P31-22	House vacant
Raymond M. Godfrey, Jr.	P34-9	Vacant since 2000
Isatah F. Jackson	P15-8	Vacant 20+ years
Rufus A. Jackson	P8A-13	Vacant since 2010
Wendy K. McLean	40-G-14	Vacant 2 years
Richard T. & Barbara A. McCombe	P89A-67	Vacant - not livable
Gracie Meads Heirs	P35-59	Vacant since 2007
William Norfleet	P120-179	Vacant 7 years
Donald E. & Linda Perry	P119-114	Vacant since 2010
Evelyn R. Poole Etal	P98-15	Vacant since 1994
Richard Wade Reid	P33-33A	Vacant 10+ years
Richard Wade Reid	P33-33	Vacant 10+ years

Edward F. Jr. & Ruth Self	P111-22	Vacant since Sept. 2008
William G. & Ann Simpson	P89-94, 104	Vacant since 2011
Alan Eugene Stewart	P111-2	Vacant 5 years
Mary E. Walker	P95-27	Vacant since 2003
Booker T. Walton Lf. Est.	P59-10	Mobile home vacant 2+ years

Solid Waste Fee Refunds:

Frances T. Long	P139-26	Vacant lot
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Motion was made by Lloyd Griffin, seconded by Gary White to approve the tax releases, refunds, and solid waste fee releases and refunds as presented. The motion carried.

The following tax releases have been approved by the Finance Officer:

Releases:

		County	City
1.	Dorsey Herman Johr	8.31	6.63
2.	Caitlyn Pendleton Gardner	13.52	
3.	Louis John COUNICO	11.50	
4.	Karen Elona Strother Jordan	31.75	
5.	Brandon Wade Foster	29.76	
6.	USCOC of Greater NC LLC	7.86	
7.	USCOC of Greater NC LLC	75.53	59.35
8.	USCOC of Greater NC LLC	87.92	69.08
9.	Boddie-Noell Enterprises, Inc.	51.65	40.58
10.	Boddie-Noell Enterprises Inc.	55.57	43.66
11.	Brian Fredrick Rozos	24.57	19.31
12.	Charlotte Dean Tederington	87.00	73.36
13.	Steven Mercury Morris Young	8.15	
14.	Jason Murray Woulfe	61.87	
15.	John Austin Massei	49.46	
16.	Mario Kados	22.33	17.55
17.	Anne Helen Carnell	2.95	
18.	Yvonne Jeannette Smock	54.62	
19.	Brandy Sue Johnson	7.56	5.94
20.	Ruby Montena Holder	4.41	
21.	James Clifford Pritchard	15.69	
22.	Latisha Lynette Heckstall	2.23	1.78
23.	Tamera Ann Steinoff	4.28	3.42
24.	Alan Scott Case	38.12	34.95
25.	Charles Franklin Gibson	14.20	
26.	Mark Jason Cromer	95.29	
27.	Richard Wade Reid	9.70	
28.	Levon Shawn Hoffler, Jr.	45.32	36.18
29.	Linwood Dewayne Gallop	11.15	8.76
30.	Melissa Starr Ward	8.60	
31.	Daniel Wayne Humphrey	66.78	
32.	Gabriel Eugene Grise	54.31	
33.	Carolyn Ann Flythe	30.07	29.01
34.	Charles Ralph Sawyer		62.96
35.	Randal Gregory Park, Jr.	60.76	
36.	Henry Bailey	8.31	
37.	Jeremy Joseph Aust	44.27	40.34
38.	Randy Dane Midgett	25.85	25.64
39.	James Ralph Dean, Sr.	33.47	
40.	Angelus J. Bernard	34.44	
41.	Frank Clayton Herron	78.44	61.63
42.	James David Pena	6.20	
43.	Tammy Jo Hockenberry	14.14	
44.	Mark Wayne Tarkington	21.70	

45.	Thomas R. Anderson	7.20	5.66
46.	Ralph Hubert Cole, Jr.	55.31	43.46
47.	Amber Nicole Milley	11.90	
48.	Jeffrey J. David	77.30	
49.	Earnest Lee Parker, Jr.	37.94	
50.	Regina Siobahan Kee	49.46	
51.	Brent Alan Melton	52.39	41.83
52.	Heather Lynn Smizer	71.25	
53.	Tracey King Chesson	48.95	
54.	Ryan Joshua Downey	40.49	
55.	Wailman James Moore, Jr.	5.99	4.70
56.	Derrick Lashan Melton	19.47	15.54
57.	Henry Gerard Ebert	68.20	54.45
58.	Henry Gerard Ebert	68.20	54.45
59.	Michael Curtis Ott		65.69
60.	Henry Gerard Ebert	69.30	54.45
61.	Michael John Dominesey	45.58	
62.	Joyce Ann Ingram	1.55	1.24
63.	Tracy Lee Forbes	60.29	
64.	Monica Yvette Brown	7.81	

5. DEATH OF COUNTY EMPLOYEE:

Commissioner Gary White stated that he would like for the Board to remember the family of Bobby D. Sawyer, a county employee who passed away last week. He said Mr. Sawyer gave the people of Pasquotank County 26 years of service.

6. REPORT FROM COUNTY MANAGER:

Interim County Manager Rodney Bunch reported that he will be attending a County Managers Conference in Durham this Wednesday, Thursday and Friday. He said he has also been requested to go with the Economic Developer and City Manager to Washington, DC on February 18 and 19 as a follow up to an economic development trip from last fall.

7. REPORT FROM COUNTY ATTORNEY:

County Attorney Mike Cox reported that he will be attending a School of Government County Attorneys Conference this Thursday and Friday.

Mr. Cox stated that a question was asked at today's Finance Committee meeting regarding what was paid for two lots in the Commerce Park that have been put on the market by the purchaser for \$17,000 per acre. He reported that the lots were purchased from the county for \$25,000 per acre and the county had a five year right of first refusal which expired last January.

8. CALENDAR:

The Clerk reviewed the calendar of upcoming meetings and events.

9. RECOMMENDATIONS FROM THE APPOINTMENTS COMMITTEE:

Commissioner Cecil Perry stated that the Appointments Committee has recommended the nomination of Matt Wood for appointment to the Workforce Development Board to replace James Nemeth who was killed in an accident.

Motion was made by Cecil Perry, seconded by Lloyd Griffin to approve the nomination of Matt Wood to fill the vacancy on the Workforce Development Board. The motion carried unanimously.

Commissioner Perry stated that the Appointments Committee would also like to nominate Eddie Spencer for appointment to the Joint Recreation Advisory Board to replace Danielle Horwatt who has moved from the area and resigned. Mr. Spencer would be the joint city-county appointee and has been recommended by the Recreation Advisory Board and approved by the City Council.

Motion was made by Cecil Perry, seconded by Joe Winslow to approve the nomination of Eddie Spencer for appointment to the Joint Recreation Advisory Board. The motion carried unanimously.

Both of these appointments will be included on the next agenda for final approval. Commissioner Perry said the Appointments Committee hopes to have recommendations for appointment to the Elizabeth City Board of Adjustment and the Elizabeth City Planning Board at the next meeting.

10. REPORTS FROM COMMISSIONERS:

Commissioner William Sterritt reported that there will be a meeting with COA officials at 8:30 AM this Wednesday at the College of The Albemarle conference room concerning the possibility of COA acquiring a plot of land in the Commerce Park for recreational facilities.

Commissioner Gary White reported that the Water Department is running smoothly and that is why the Water Committee meeting has been cancelled for this month.

Commissioner Frankie Meads reported that the SPCA is doing well with its fund-raising and has now raised almost \$275,000 for its new facility.

Commissioner Meads advised that the EMS Board has agreed to meet every other month rather than every month. He said this should result in some savings in costs and time. Commissioner Meads stated that he would like to see what comes in and goes out each month within the EMS budget.

Commissioner Lloyd Griffin reported that the RPO group is starting to tackle the state legislation mandating they address ferry tolls. He said tomorrow night the Department of Transportation will hold its first meeting on tolling at Knotts Island. Additional meetings on tolling will be held next week in Hatteras and Ocracoke. Commissioner Griffin stated that it is hoped the legislation regarding funding for replacement ferries will be changed so that the funding will not have to come from the same pot of funds as the funding for roads and bridges.

Commissioner Griffin stated that Albemarle Commission will be looking for a new Nutrition Director since Darlene Harrell has announced her retirement.

Commissioner Griffin said the Airport Authority has been selling some fuel and the new Airport Manager has been trying to work through the cash flow because it sometimes takes the federal government 60 days to pay for a tanker load of fuel. He stated that the Airport Authority also authorized the new Manager to have a local appreciation breakfast which was done on Saturday morning to introduce the Manager and bring new ideas to the Airport Authority.

Vice-Chairman Joe Winslow stated that he attended the Airport Authority breakfast which Commissioner Griffin just mentioned. He said it was well-attended and he is very much impressed with the new Director. He noted that he himself is a licensed pilot and because of that he enjoyed being there and talking with those in attendance and seeing the changes that have occurred since he got his pilot's license in 1984.

Vice-Chairman Winslow explained that he made a promise to the people of Newland over three years ago that the Board of Commissioners would try to hold a Commissioner meeting in that area in the future. He said he has brought it up on several occasions and due to various issues the Board couldn't make time to do that. He stated that he would like to see it happen in the next six months. He said he has spoken with the Chief of the Newland Volunteer Fire Department and they would be willing to host the Board of Commissioners and invite the people of the area. It was requested that staff begin investigating this possibility.

Chairman Dixon reported that he signed his first State of Emergency as Chairman last week as a result of the snowstorm. He said he would like to thank staff, particularly Emergency Management Director Christy Saunders and the Sheriff's Department. He stated that everyone did an excellent job. He said during the State of Emergency the focus was placed on helping those in need, the homebound, the homeless, and trying to find a shelter for those who needed one. He added that DOT did an excellent job taking care of the area's roads.

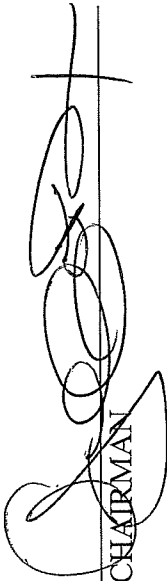
Chairman Dixon stated that he is the only elected official who has been appointed to the Chancellor's Search Committee for Elizabeth City State University. He said they had their first meeting last Friday and it is hoped a new Chancellor will be in place by January, 2015. He added that he stressed community involvement is needed throughout the process through public

forums and roundtable discussions with business leaders in the community. He added that the university is crucial for area jobs and for providing higher education.

Chairman Dixon stated that the County Manager read a letter in Closed Session during today's Finance Committee meeting and he believes the letter needs to be shared with the public. He said he has asked the Manager to distribute it through email.

Chairman Dixon asked if there was any further business to come before the Board. There being no further business, he asked for a motion to adjourn the meeting.

Motion was made by Lloyd Griffin, seconded by Joe Winslow to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 7:50 PM.


CHAIRMAN


CLERK TO THE BOARD