

**PASQUOTANK COUNTY, NORTH CAROLINA  
APRIL 29, 2013**

The Pasquotank County Board of Commissioners met today in a special meeting on Monday, April 29, 2013 in the Hugh Cale Commissioners Board Room in the Pasquotank County Courthouse.

**MEMBERS PRESENT:**

Jeff Dixon, Chairman  
Joseph S. Winslow, Jr., Vice-Chairman  
Lloyd E. Griffin, III  
Cecil Perry  
Dr. William R. Sterritt  
Frankie Meads

**MEMBERS ABSENT:**

Gary White (*Out of Town*)

**OTHERS PRESENT:**

Rodney Bunch, Interim County Manager  
R. Michael Cox, County Attorney  
Sheri Small, Finance Officer  
Karen Jennings, Clerk to the Board

The meeting was called to order at 2:00 PM by Chairman Jeff Dixon who welcomed the Elizabeth City-Pasquotank Board of Education.

**1. APPROVAL OF QSCB APPLICATION FOR NORTHEASTERN ROOF PROJECT AND NORTHSIDE ELEMENTARY SCHOOL FIRE ALARM SYSTEM UPGRADE:**

Interim County Manager Rodney Bunch presented to the two boards a proposed application for \$599,656 in QSCB funds to replace another section of the roof at Northeastern High School and to upgrade the fire alarm system at Northside Elementary School. He explained that the Department of Public Instruction has advised that \$599,656 in QSCB funds are available at this time on a first come, first served basis. The application would begin the process, however there is no guarantee the application will be approved, and it could be withdrawn at any time if other funds become available. Mr. Bunch stated that it is recommended, if the application is approved, that \$80,000 be used for the fire alarm system at Northside Elementary School, and the remainder for the Northeastern roof project. He said the interest rate would be zero percent, however there would be additional costs associated with the QSCB financing. He stated that discussions have been held with Bond Counsel regarding how to structure the financing, and the Finance Officer is also running numbers on conventional bank financing as an alternative way to fund the projects. After discussion;

The Board of Education voted to approve submission of the QSCB application and adopted a resolution requesting the Board of Commissioners to approve the QSCB loan for the Northeastern High School roof project and the Northside Elementary School fire alarm update project.

Motion was made by Joe Winslow, seconded by Cecil Perry to approve moving forward with an application for \$599,656 in QSCB funds to replace another section of the Northeastern High School roof and to upgrade the fire alarm system at Northside Elementary School; also to direct staff to continue to look for additional alternatives to the QSCB financing. The motion carried 6-0.

**2. BUDGET WORK SESSION:**

The Board held a work session on the FY 2013-14 budget. Dr. Kandi Deitemeyer, President of College of The Albemarle, outlined COA's budget request for 2013-14 and answered questions from the Board. The request is for an additional \$200,000 for capital expenses and an additional \$198,020 for operating expenses. Dr. Deitemeyer explained that the budget includes an increase in the cost of unemployment insurance, as well as costs related to the Affordable Care Act. She said additional dollars are included to add security personnel on the campus, to repair security cameras, to address infrastructure issues, and to add contingency funds in the event major HVAC system repairs are needed. The Board thanked Dr. Deitemeyer for the information she provided.

The Board reviewed the budget spreadsheet that has been updated according to the Board's direction at the last work session. With these revisions the deficit has now been reduced to \$1,055,938 which would require a tax increase of 3.25¢ or further budget reductions. Members of the Board indicated their preferences regarding a tax increase and they ranged from 0¢ to 2¢. Chairman Dixon asked that the Board continue today's work session on Friday, May 3.

Motion was made by Joe Winslow, seconded by Frankie Meads to recess today's budget work session until Friday, May 3 at 9:00 AM. The motion carried and the meeting was recessed at 4:20 PM.

  
CLERK TO THE BOARD

  
CHAIRMAN