

**PASQUOTANK COUNTY, NORTH CAROLINA
JUNE 15, 2015**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, June 15, 2015 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT:

Joseph S. Winslow, Jr., Chairman
Cecil Perry, Vice-Chairman
Jeff Dixon
Lloyd E. Griffin, III
Dr. William R. Sterritt
Frankie Meads
Bettie J. Parker

MEMBERS ABSENT:

None

OTHERS PRESENT:

Rodney Bunch, County Manager
R. Michael Cox, County Attorney
Sheri Small, Finance Officer
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Joe Winslow. Commissioner Lloyd Griffin gave the invocation and Commissioner William Sterritt led in the Pledge of Allegiance to the American Flag.

1. AMENDMENTS TO THE AGENDA:

Chairman Winslow asked if there were any amendments to the agenda. Vice-Chairman Cecil Perry requested that the following recommendations from the Finance Committee be added to the consent agenda: 1) Approval of tax release; 2) Approval of budget amendments; 3) Approval of ½% discount for early payment of 2015 taxes during July and August; 4) Approval of increase in weekend and holiday pay for Water Plant Operators to \$200 per day effective July 1, 2015; and 5) Approval to offer Monarch a 12 month extended lease at \$3 per square foot for the 7,500 square feet of space it is currently leasing at Edgewood Center. Vice-Chairman Perry also requested that the following recommendations from the Finance Committee be added to new business: 1) Approval of contract with McClees Consulting, Inc. for lobbying services; 2) Approval of contribution of \$2,500 from occupancy tax proceeds for the July 4th fireworks display.

Motion was made by Cecil Perry, seconded by Jeff Dixon to approve the amendments to the agenda as presented. The motion carried unanimously.

2. REPORT FROM STERLING BAKER, NORTH CAROLINA DEPARTMENT OF TRANSPORTATION:

Chairman Winslow recognized Sterling Baker, Department of Transportation Division Maintenance Engineer, who reviewed the Department of Transportation's Division One maintenance budget and presented the three-year plan for resurfacing and re-treatment of roads in Pasquotank County. Mr. Baker explained that the Division One primary maintenance budget for the 14 counties in Division One decreased from \$11,721,884 in FY 2010-11 to \$8,908,931 in FY 2014-15. The secondary maintenance budget decreased from \$13,238,260 in FY 2010-11 to \$10,202,167 in FY 2014-15. The secondary road construction budget was \$8,504,945 in FY 2010-11 and is at zero for FY 2014-15. Mr. Baker stated that in 2010, state legislation changed the secondary road construction program such that for the year 2010 there was one set of rules and after that the county allocations for paving unpaved roads went away and a list of the top 100 roads in the state was developed. He explained that the bridge primary maintenance budget and bridge secondary maintenance budget have remained fairly static, while allocations for resurfacing projects have increased over the past five years. He reviewed Pasquotank County's allocations over the last five years in each category and pointed out that resurfacing allocations for Pasquotank County have increased. Mr. Baker provided a list of roads that are under contract for paving for FY 2014-15 and FY 2015-16 and their projected start and completion dates. He also provided a list of roads that will be contracted for paving and re-treatment during FY 2016-17 and FY 2017-18 if funds are available. He stated that now the North Carolina Board of Transportation is required to formalize a three-year plan in February of each year for resurfacing roads and each year DOT division staff will present a plan to the Board to include the additional

third year. Mr. Baker and DOT staff answered questions and the Board thanked them for the information provided.

3. PUBLIC HEARING ON PROPOSED FISCAL YEAR 2015-16 COUNTY BUDGET:

Chairman Winslow declared the meeting to be a public hearing on the proposed county budget for fiscal year 2015-16. He asked if anyone would care to comment on the proposed budget. There being no comments, the public hearing was closed.

Motion was made by Jeff Dixon, seconded by Cecil Perry to approve the FY 2015-16 budget as proposed.

Discussion followed and Commissioner Jeff Dixon said he hopes next year the Board will reconsider the school budget because he feels it was butchered this year. He noted that all of the surrounding counties approved an increase in school appropriations. He stated that education and kids are truly a big investment and really need to be a priority next year. He added that he read that the Wake County School Board presented a \$48 million increase to their Board of Commissioners and \$37 million in new money was approved by the Board of Commissioners to be spent in the school system. He said Pasquotank County really needs to try to find the money to invest in the schools going forward. He pointed out that the priority this year was getting county salaries back in line, but he hopes next year the priority can be the schools.

Commissioner William Sterritt commented that he would like to congratulate staff who worked hard on the budget. He said the majority of people are happy because there will not be a tax increase this year. He added that he appreciates everyone's work.

Commissioner Frankie Meads referred to comments made by Commissioner Dixon regarding the Wake County schools. He noted that the Wake County school district is bigger than the entire Albemarle Area in population. He said it would take about six counties or more to make up for the Wake County school budget. Commissioner Meads said although the budget includes no tax increase, Pasquotank County still has the highest tax rate of any county in the Albemarle Area. He stated that there are still things in the budget that need to be worked on and the Board needs to begin planning now for next year. He agreed that staff needs to be commended for all of their work on the budget.

Chairman Winslow stated that this was a difficult year. He said Pasquotank County is a Tier One county and there were a great deal of issues that came up in the last six months of the year. He stated that staff struggled with these issues while trying to balance the budget and they did a remarkable job. He said in the four years that he has been a Commissioner he has never seen so many issues and problems pop up that were not minor issues, but major issues. He stated that he hopes next year will be better, but it will depend on the economy and growth. He said this year the county has met its obligations and has gone into its reserves. He noted that the Board was not able to do some of the things for the school system that it would like to do this year, but they will not be forgotten and will be addressed in the future. He pointed out that the county can only pay for so much in one year. He thanked and commended staff for their hard work. He stated that the School Board was also very gracious and understanding and the Board would like to thank them as well.

Commissioner Bettie Parker said as one of the newest Commissioners she would like to say that she has been very impressed with the staff and how they have worked many hours beyond their regular hours trying to get a balanced budget without a tax increase. She stated that she is also impressed with the job done by her fellow Commissioners. She added she has learned a lot, pitched in, and tried to use the expertise that she has so the Board could come up with a budget that could accommodate most of the major concerns. She noted that she is a former public school teacher and knows how important it is to approve the funds that the school system has requested. She said it really hurt her heart to have to do some of the cuts the Board had to make. She said in looking at the big picture for this year, she found that the staff did an excellent job in bringing forward a plan the Board could live with that does not impose a tax increase on the public. She stated that she would also like to commend staff for their work on the budget. She also thanked the public for being patient and for supporting the Board.

The motion to adopt the proposed FY 2015-16 budget and the following Budget Ordinance carried by a six to one margin with Commissioner Griffin voting against the motion.

**BUDGET ORDINANCE
FISCAL YEAR 2015-2016**

**BE IT ORDAINED THIS 15th DAY OF JUNE, 2015 BY THE BOARD OF
COMMISSIONERS OF PASQUOTANK COUNTY, NORTH CAROLINA:**

I. GENERAL FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this county:

Governing Board.....	\$ 96,972
County Manager.....	286,282
Personnel/Payroll.....	119,946
Finance Department.....	293,630
Data Processing.....	362,624
Tax Administration.....	615,852
County Attorney.....	196,153
Court Facilities.....	60,000
Elections Board.....	292,838
Register of Deeds.....	253,260
Public Buildings.....	1,146,662
Health & Social Services Building.....	249,802
Non-Departmental.....	251,951
Sheriff's Department.....	3,547,203
School Resource Officers.....	318,117
Jail.....	2,947,184
Central Communications.....	1,190,987
Emergency Management.....	115,904
Central Fire Department.....	719,857
Intercounty Fire Department.....	48,500
Newland Fire Department.....	56,600
Weeksville Fire Department.....	61,739
Providence Fire Department.....	84,085
Nixonton Fire Department.....	54,453
Building Inspector.....	168,416
Emergency Medical Services.....	4,240,254
Animal Control.....	295,406
Planning Department.....	159,656
Geographic Information Systems.....	123,535
Economic Development.....	105,622
Cooperative Extension Service.....	230,974
Soil & Water Conservation.....	74,461
Public Health.....	255,778
Public Schools.....	10,047,400
College of The Albemarle.....	1,900,000
Parks & Recreation & Senior Center.....	1,142,887
Special Appropriations:	
-Miscellaneous.....	524,490
-Contribution to:	
Public Assistance Fund.....	3,115,648
Pasquotank Library Fund.....	592,453
Reappraisal Reserve.....	40,000
Contingency.....	40,000
Debt Retirement.....	4,789,869

TOTAL GENERAL FUND

\$ 41,217,450

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Ad Valorem Taxes.....	\$22,343,500
Sales Tax 1%.....	3,420,000
Sales Tax ½%.....	3,910,000
Land Transfer Tax.....	750,000
Franchise Fees.....	200,000
Wine & Beer Tax.....	95,000
Lottery Fund.....	400,000
Inspection Fees.....	60,000
Recording Fees.....	200,000
Interest on Investments.....	60,000
ABC Store Revenue.....	140,000
EMS Revenue from Services.....	2,830,600
Revenue – Albemarle Hospital.....	450,000
Rent Revenue.....	1,690,864
Other Revenue.....	3,984,843
Fund Balance Appropriated.....	<u>682,643</u>

TOTAL GENERAL FUND \$41,217,450

II. SOCIAL SERVICES FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Social Services Fund for administration of and payments to recipients of public assistance for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Administration.....	\$ 6,942,176
Special Assistance.....	486,822
Child Care Services.....	1,609,215
Foster Care.....	232,500
Adoption Assistance.....	72,287
Crisis Intervention.....	196,881
Low Income Energy Assistance.....	196,881
Other.....	<u>161,715</u>

TOTAL SOCIAL SERVICES FUND \$ 9,898,477

SECTION 2 – REVENUES: It is estimated that the following revenues will be available to the Social Services Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Federal and State Grants & Other Sources.....	\$ 6,782,829
Contribution from General Fund.....	<u>3,115,648</u>

TOTAL SOCIAL SERVICES FUND \$ 9,898,477

III. LIBRARY FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Library Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Operating Expenses.....	\$ 646,753
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TOTAL LIBRARY FUND \$ 646,753

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Library Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Fees & Fines.....	\$ 16,000
Copies.....	8,000
Interest.....	300

Contribution from Pasquotank County General Fund 592,453
 Fund Balance Appropriated 30,000

TOTAL LIBRARY FUND \$ 646,753

IV. CAPITAL RESERVE FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Capital Reserve \$ 411,500
 Reserve - Commerce Park 24,300
 Reserve - Landfill 100,000

TOTAL CAPITAL RESERVE FUND \$ 535,800

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Interest Earned \$ 1,500
 Fund Balance Appropriated 434,300
 Transfer from Solid Waste 100,000

TOTAL CAPITAL RESERVE FUND \$ 535,800

V. EMERGENCY TELEPHONE FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Operating Expenses \$ 374,000

TOTAL EMERGENCY TELEPHONE FUND \$ 374,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

NC 911 PSAP \$ 373,302
 Interest Earned 698

TOTAL EMERGENCY TELEPHONE FUND \$ 374,000

VI. REAPPRAISAL RESERVE FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Reappraisal \$ 40,000

TOTAL REAPPRAISAL RESERVE FUND \$ 40,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Transfer from General Fund..... \$ 40,000
 TOTAL REAPPRAISAL RESERVE FUND \$ 40,000

VII. DRAINAGE DISTRICT FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Drainage District Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Maintenance\$ 5,300
 TOTAL DRAINAGE DISTRICT FUND \$ 5,300

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Drainage District Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Revenue from Assessments.....\$ 5,300
 TOTAL DRAINAGE DISTRICT FUND \$ 5,300

VIII. OCCUPANCY TAX FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Occupancy Tax Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Tourism Board.....\$ 555,000
 TOTAL OCCUPANCY TAX FUND \$ 555,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Occupancy Tax Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Occupancy Tax Revenue.....\$ 555,000
 TOTAL OCCUPANCY TAX FUND \$ 555,000

IX. WATER SYSTEM FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Operating Expenses.....\$ 1,644,960
 Capital Outlay 147,300
 Water Purchase..... 1,130,000
 Transfer to RO..... 37,265
 Operating Expenses – Sewer Department..... 191,240
 Capital Outlay - Sewer Department 19,000

TOTAL WATER SYSTEM FUND \$ 3,169,765

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Sale of Water.....\$ 2,770,000
 Hookups 40,000
 Sewer Revenue..... 37,265
 Interest on Investments..... 4,000

SECTION 3: The total appropriation for Capital Outlay from General Fund is \$797,000.

XIII. OTHER PROVISIONS

SECTION 1: The County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitation.
- b) He may not transfer any amounts between departments or funds from any contingency appropriation within any fund.

SECTION 2: No expenditure may be made in any line item that exceeds the amount set forth in the chart of accounts without prior authorization by the County Manager or Board of Commissioners.

SECTION 3: The County Manager and Clerk to the Board are hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes: (1) Form grant agreements to public and non-profit organizations; (2) Leases of normal and routine business equipment where the annual rental of each is not more than \$20,000; (3) Consultant, professional or maintenance service agreements where the annual compensation of each is not more than \$20,000; (4) Purchase of apparatus, supplies, materials, or equipment where formal bids are not required by law; (5) Agreements for acceptance of State, Federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered; (6) Construction or repair work where formal bids are not required by law; and (7) Liability, health, life, disability, casualty, property or other insurance or retention and faithful performance bonds (other than for the Sheriff and Register of Deeds). Other appropriate county officials are also authorized to execute or approve such insurance and bond undertakings as provided by law.

XIV. FEES

SECTION 1: There is hereby established a fee of \$66.00 per ton for residential garbage and \$69.00 per ton for commercial garbage disposed of at the Pasquotank County Transfer Station for the purpose of raising the revenue listed in the Landfill Fund – Part XI, Section 2 of this ordinance.

SECTION 2: There is hereby established a fee of \$50 per ton for land clearing and inert debris disposed of at the Pasquotank County LCID Landfill for the purpose of raising the revenue listed in the Landfill Fund - Part XI, Section 2 of this ordinance.

SECTION 3: There is hereby established a fee of \$50 per ton for construction and demolition material disposed of at the Pasquotank County C&D Landfill for the purpose of raising the revenue listed in the Landfill Fund-Part XI, Section 2 of this ordinance.

SECTION 4: There is hereby established a solid waste availability fee of \$144 per household for the purpose of raising the revenue listed in the Landfill Fund-Part XI, Section 2 of this ordinance. The solid waste availability fee will remain at \$75 for low-income senior citizens who qualify for the property tax reduction.

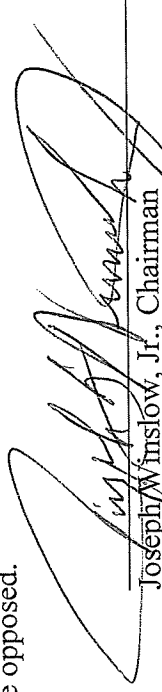
XV. TAX LEVY

SECTION 1: There is hereby levied a tax at the rate of seventy-six cents (76¢) per One Hundred Dollar (\$100.00) valuation of property listed for taxes as of January 1, 2015 for the purpose of raising the revenue listed in the General Fund - Part I, Section 2 of this ordinance.

SECTION 2: This rate of tax is based on a total valuation of property for the purpose of taxation of \$2,971,698,955 and an estimated rate of collection of 96%.

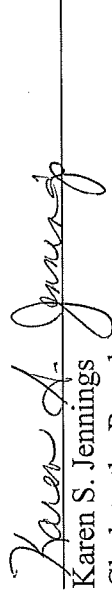
SECTION 3: There is hereby levied an assessment of twenty-seven cents (27¢) per acre for the Drainage District Fund for the purpose of raising the revenue to maintain the drainage in the Newland service district.

Approved on June 15, 2015 by the following vote of the members of the Pasquotank County Board of Commissioners: six in favor; one opposed.



Joseph Winslow, Jr., Chairman
Pasquotank County Board of Commissioners

Attest:



Karen S. Jennings
Clerk to the Board

4. PUBLIC HEARING ON PROPOSED ZONING ORDINANCE AMENDMENT ZTA 15-01:

Chairman Winslow declared the meeting to be a public hearing on Zoning Text Ordinance Amendment ZTA 15-01. Planning Director Shelley Cox explained that this is a staff generated text amendment to the Zoning Ordinance and the purpose of it is to amend the Zoning Ordinance to make zoning variance requirements consistent with changes that have been adopted within the North Carolina General Statutes. She said the North Carolina Legislature recently adopted some changes to the language regarding the findings that have to be made when issuing a variance. She explained that previously the findings that had to be made by the Board of Adjustment in order to grant a variance were extremely restrictive and these changes make it a little easier for an applicant to get a zoning variance. She stated that the Planning Board reviewed this request and recommended approval, and staff has also recommended approval with the following findings:

- That the proposed amendment is consistent with the adopted CAMA Land Use Plan because it involves the development of policies that provide clear direction to assist local decision making.
- That the impact to property owners and the community is reasonable, and the benefits of the amendment outweigh any potential inconvenience or harm to the community. The proposed text amendment is needed to ensure that Pasquotank County variance requirements are consistent with the requirements adopted within the NC General Statutes.

Chairman Winslow asked if anyone would care to comment on the proposed zoning text amendment. At the absence of comments, the public hearing was closed. After brief discussion;

Motion was made by Frankie Meads, seconded by Cecil Perry to accept staff's recommended conclusions and findings listed above and to approve Zoning Text Amendment ZTA 15-01 as presented. The motion carried unanimously and the following zoning text amendment was adopted.

ZTA 15-01
Zoning Variance Requirements

Purpose of request is to amend the Zoning Ordinance to make zoning variance requirements consistent with changes that have been adopted within the NC General Statutes (NCGS 160A-388).

ARTICLE 14
BOARD OF ADJUSTMENT

SECTION 14.04 - Powers of Board

2. Variance

- a. A variance may be granted to authorize, upon appeal in specific cases, such variance from the terms of this Ordinance as will not be contrary to the public interest where owing to special conditions a literal enforcement of the provisions of this Ordinance will result in undue hardship, and so that the spirit of this Ordinance shall be observed and substantial justice done. In considering all proposed variances to this Ordinance, the Board shall, before making any finding in a specified case, first determine that the proposed variances will not constitute any change in the district boundaries shown on the Zoning Map and will not impair any adequate supply of light and air to adjacent property, or adversely affect the use or physical attributes of property within the surrounding area, or in any other respect impair the public health, safety, and general welfare.
- b. ~~In granting a variance the Board may impose thereto such conditions regarding the location, character, and other features of the proposed building, structure or use as it may deem advisable in furtherance of the purposes of this Ordinance.~~
 - b. Appropriate conditions may be imposed on any variance, provided that the conditions are reasonably related to the variance.
 - c. No change in permitted uses may be authorized by variance.
- d. Before a variance is granted, the Board of Adjustment shall make the following findings:
 - (i) ~~That special conditions and circumstances exist which are peculiar to the land, structure, or building and which are not applicable to other land, structures, or buildings in the same district;~~
 - (ii) ~~That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by the other properties in the same district under the terms of this Ordinance.~~
 - (iii) ~~That the special conditions and circumstances do not result from the actions of the applicant; and~~
 - (iv) ~~That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to other land, structures, or buildings in the same district.~~
 - (i) Unnecessary hardship would result from the strict application of the ordinance. It shall not be necessary to demonstrate that, in the absence of the variance, no reasonable use can be made of the property.
 - (ii) The hardship results from conditions that are peculiar to the property, such as location, size, or topography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance.
 - (iii) The hardship did not result from actions taken by the applicant or the property owner. The act of purchasing property with knowledge that circumstances exist that may justify the granting of a variance shall not be regarded as a self-created hardship.
 - (iv) The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured and substantial justice is achieved.
- e. The Board may grant a variance in the dimensional yard requirements of this Ordinance only where by reason of exceptional narrowness, shallowness, or shape of a specific piece of property which was a lot of record as of the effective date of this Ordinance, or where due to the topographical conditions of a piece of property the strict application of the said dimensional requirements of this Ordinance would result in practical difficulties or ~~and~~ **unnecessary** hardship of such nature as described in the preceding paragraph.
- f. The fact that property may be utilized more profitably will not be considered as a justification for granting a variance by the Board.

g. The concurring vote of four-fifths of the Board of Adjustment shall be necessary to grant a variance.

5. PUBLIC HEARING ON PROPOSED SUBDIVISION ORDINANCE AMENDMENT STA 15-01:

Chairman Winslow declared the meeting to be a public hearing on Subdivision Ordinance Text Amendment STA 15-01. Mrs. Cox explained that this is also a staff generated text amendment to the Subdivision Ordinance and the purpose is to amend the Subdivision Ordinance to make subdivision variance requirements consistent with changes that have been adopted within the North Carolina General Statutes. She said the Planning Board and staff have recommended approval of the text amendment with the following findings:

- The proposed amendment is consistent with the adopted CAMA Land Use Plan because it involves the development of policies that provide clear direction to assist local decision making.
- The impact to property owners and the community is reasonable, and the benefits of the amendment outweigh any potential inconvenience or harm to the community. The proposed text amendment is needed to ensure that Pasquotank County variance requirements are consistent with the requirements adopted within the NC General Statutes.

Chairman Winslow asked if there were any comments regarding proposed Subdivision Ordinance Text Amendment STA 15-01. There being no comments, the public hearing was closed.

Motion was made by Frankie Meads, seconded by Cecil Perry to accept staff's recommended conclusions and findings listed above and to approve Subdivision Ordinance Text Amendment STA 15-01 as presented. The motion carried unanimously and the following subdivision text amendment was adopted.

STA 15-01 Subdivision Variance Requirements

Purpose of request is to amend the Pasquotank County Subdivision Ordinance to make subdivision variance requirements consistent with changes that have been adopted within the NC General Statutes (NCGS 160A-388).

Section 206 **Variances**

The County Board of Commissioners may, on recommendation from the Planning Board, authorize a variance from these regulations when, in its opinion, ~~and~~ **unnecessary hardship may result from strict compliance.** In granting any variance, the **Planning Board of Commissioners shall make the findings required below, taking into account consider** the nature of the proposed subdivision, the existing use of land in the vicinity, the number of persons to reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. **Appropriate conditions may be imposed on a subdivision variance, provided that the conditions are reasonably related to the variance. A concurring vote of four-fifths of the board shall be necessary to grant a variance.** No variance shall be granted unless the County Board of Commissioners finds:

- a) ~~That there are special circumstances or conditions affecting said property such that the strict application of the provisions of this Ordinance would deprive the applicant of reasonable use of his land;~~
- b) ~~That the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner;~~
- e) ~~That the circumstances giving rise to the need for the variance are peculiar to the parcel and are not generally characteristic of other parcels in the jurisdiction of this Ordinance;~~
- d) ~~That the granting of the variance will not be detrimental to the public health, safety, and welfare or injurious to other property in the territory in which said property is situated;~~

- a) Unnecessary hardship would result from the strict application of the ordinance. It shall not be necessary to demonstrate that, in the absence of the variance, no reasonable use can be made of the property.
- b) The hardship results from conditions that are peculiar to the property, such as location, size, or topography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance.
- c) The hardship did not result from actions taken by the applicant or the property owner. The act of purchasing property with knowledge that circumstances exist that may justify the granting of a variance shall not be regarded as a self-created hardship.
- d) The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured and substantial justice is achieved.

6. CLARIFICATION REGARDING FLEXIBLE SPENDING ACCOUNT:

The Board had previously approved offering employees an opportunity to participate in a Flexible Spending Account for healthcare costs to be effective July 1, 2015. Under the plan an employee would have an opportunity to contribute a maximum of \$2,500 per year to their account. County Manager Rodney Bunch explained that there is no provision as to how long an employee should have been employed in order to participate in the plan. He recommended that an employee must be employed a minimum of one year in order to participate in a Flexible Spending Account.

Motion was made by Jeff Dixon, seconded by Frankie Meads to require an employee to be employed by Pasquotank County a minimum of one year in order to participate in the Flexible Spending Account. The motion carried unanimously.

7. APPROVAL OF APPOINTMENTS TO BOARDS AND COMMITTEES:

The Board considered the following recommendations made by the Appointments Committee at the last meeting for appointments to boards and committees:

- 1) Appoint Rwanda Farrer to the Elizabeth City Board of Adjustment
- 2) Appoint William Jernigan to the Animal Control Board
- 3) Appointment David Boone to the Aging Advisory Council

Commissioner Griffin, Chairman of the Appointments Committee, asked if there were any further nominations for any of these committees. There being none;

Motion was made by Lloyd Griffin, seconded by Cecil Perry to approve the appointments to boards and committees as recommended above. The motion carried unanimously.

8. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

- a. *Approval of Minutes of June 1, 2015 Commissioner Meeting*
- b. *Adoption of Order Directing the Tax Administrator to Collect Taxes for the 2015-16 Fiscal Year*

The Board is required to adopt an order each year authorizing and directing the Tax Administrator to collect the taxes. Below is a copy of the 2015 order the Board must adopt.

**ORDER OF THE BOARD OF COMMISSIONERS
IN ACCORDANCE WITH G.S. 105-321
FOR THE COLLECTION OF
2015 TAXES**

TO: THE TAX ADMINISTRATOR OF PASQUOTANK COUNTY

You are hereby authorized, empowered and commanded to collect the taxes set forth in the 2015 tax records filed in the office of the Pasquotank County Tax Administrator, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered and commanded to collect the 2015 taxes charged and assessed as provided by law for adjustments, changes and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Pasquotank County, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

c. Approval of Tax Release

The Finance Committee has recommended approval of the following tax release:

Release:

		County	City
1.	DOT	406.60	411.03

d. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Non-Departmental

Increase	010.0110.4112.14	MV Tax Revenue - '14	30,300.00
Increase	010.4195.5183.00	Health Insurance	30,300.00

Public Bldg/Library

Decrease	010.6600.5980.13	Pasquotank Library	23,137.00
Increase	010.4190.5121.00	Salaries and Wages	20,169.00
Increase	010.4190.5181.00	FICA	1,543.00
Increase	010.4190.5182.00	Retirement	1,425.00
Decrease	013.6110.5121.00	Salaries and Wages	20,169.00
Decrease	013.6110.5181.00	FICA	1,543.00
Decrease	013.6110.5182.00	Retirement	1,425.00
Decrease	013.0600.4942.00	Pasquotank County	23,137.00

Register of Deeds

Increase	010.0300.4418.04	Marriage Licenses	1,000.00
Increase	010.4180.5800.00	Automation/Preservation	1,000.00

Emergency Management

Increase	010.0600.4433.04	Surry Nuclear Plant	1,400.00
Increase	010.0230.4433.02	Emergency Management Grants	12,100.00
Increase	010.4330.5636.01	Additional Funding	10,000.00
Increase	010.4330.5661.00	Mobile Command Post	2,400.00
Increase	010.4330.5600.00	Grant Funds	1,100.00

EMS

Increase	010.0400.4437.00	Revenue for Services	20,157.00
Increase	010.4370.5186.00	Workers Compensation	20,157.00

Special Appropriation - Airport Taxes

Increase	010.0110.4111.14	Ad Valorem Taxes - '14	5,030.00
Increase	010.6600.5693.04	Airport - City	5,030.00

Jail

Increase	010.0110.4112.14	MV Taxes - '14	26,000.00
Increase	010.4320.5362.00	Juvenile Services	26,000.00

DSS

Increase	011.0230.4547.00	Special Child Adoption Funds	12,000.00
Increase	011.5310.5682.03	PP Adoption Awareness	12,000.00

Seized Assets

Increase	020.0240.4431.05	Forfeiture-Federal	25,000.00
Increase	020.4300.5269.00	Law Enforcement Expenses	25,000.00

E911

Increase	022.0991.4991.00	Fund Balance Appropriated	28,900.00
Increase	022.4328.5311.00	Training	3,500.00
Increase	022.4328.5261.00	Department Supplies	8,000.00
Increase	022.4328.5352.00	Maintenance-Equipment	15,000.00
Increase	022.4328.5440.00	Contracted Services	2,400.00

Water

Increase	060.0350.4713.00	Sale of Water	200,000.00
Increase	060.7130.5270.00	Water Purchase	200,000.00

Waste Water

Increase	060.0350.4714.00	Sewer Revenue	25,000.00
Increase	060.7140.5331.02	Waste Water Treatment	25,000.00

RO Plant

Decrease	063.7135.5991.00	Contingency	13,089.00
Decrease	063.7135.5500.00	Capital Outlay	43,000.00
Decrease	063.7135.5331.00	Utilities	9,000.00
Decrease	063.7135.5299.00	Chemicals	20,000.00
Decrease	063.7135.5194.00	Engineering	10,000.00
Increase	063.7135.5358.00	Maintenance-Wells	20,000.00
Increase	063.7135.5192.00	Legal Fees	75,089.00

e. Approval of Discount for Early Payment of 2015 Property Taxes during July and August
The Finance Committee has recommended that the Board continue to offer a ½% discount for early payment of 2015 property taxes in July or August. The discount encourages property owners to pay their taxes early, improves the county's cash flow, and helps spread out the collection of taxes throughout the year instead of the majority of tax collections being concentrated during the month of December.

f. Approval of Increase in Weekend and Holiday Pay for Water Plant Operators to \$200 per Day

The Finance Committee has recommended an increase in pay from \$150 per day to \$200 per day effective July 1, 2015 for the Assistant Water Superintendent and two Chief Water Plant Operators who alternate operating the Weeksville water plant on weekends and holidays.

g. Approval to Offer Monarch Extended Lease at Edgewood Center for 12 Months at \$3 per Square Foot

The Finance Committee has recommended that the Board offer an extended lease to Monarch for the 7,500 square feet of office space it currently occupies at Edgewood Center. The current lease which is based on a rate of \$2 per square foot will expire June 30, 2015 and Monarch has requested a short term lease agreement. The Finance Committee has recommended offering Monarch a 12 month lease at \$3 per square foot. Monarch would be responsible for utility payments, general upkeep of the premises, and interior maintenance including but not limited to the HVAC and plumbing.

Motion was made by Jeff Dixon, seconded by Cecil Perry to approve the Consent Agenda as amended. The motion carried.

9. **REVIEW OF DRAFT LETTER TO SENATOR COOK:**

The County Manager stated that he recently attended a meeting with area county managers and chairmen and it was brought to their attention a request from Currituck and Camden Counties to support the widening of U.S. 158 from Belcross to Barco. The funds for the widening had been made available through a bonus allocation for the Mid-Currituck Bridge. During a meeting of the Albemarle Regional Planning Organization (ARPO), the group was advised of the bonus allocation as outlined in General Statute 136.189.11(f) and was asked to support the next highest scoring road project after the Mid-Currituck Bridge and assigning the bonus allocation funding to that project. That project was determined to be the widening of U.S. 158 from Belcross to Barco. It has recently been learned that the bonus allocation has been inserted into House Bill 97

as a technical correction and would no longer be available for the widening of U.S. 158 from Belcross to Barco. Letters have been sent to Senator Cook by Camden and Currituck Counties requesting that the bonus allocation be removed from the state budget and it is requested that Pasquotank County send such a letter. After reviewing the draft letter;

Motion was made by Jeff Dixon, seconded by Cecil Perry to send the letter to Senator Cook as drafted requesting that the bonus allocation for the Mid-Currituck Bridge be removed from the state budget. The motion carried unanimously.

10. APPROVAL OF SKETCH PLAN FOR OAK RIDGE SUBDIVISION, PHASE 2:
The Board considered the sketch plan for Oak Ridge Subdivision, Phase 2. Planning Director Shelley Cox explained that the property is on the north side of Mill Pond Road approximately 500 feet east of the intersection of Mill Pond Road and Sandy Road in Newland Township. The proposed subdivision is located immediately adjacent to the existing Oak Ridge Subdivision, Phase 1, and ties into Linwood Drive in Phase 1. Linwood Williams of Williams Builders One, LLC is the developer of this subdivision. Mrs. Cox advised that Phase 2 consists of 50 residential lots on 72.56 acres. The property is zoned R-25A (Residential) and lot sizes are proposed to range from 43,000 square feet to 76,815 square feet. The project is proposed to be recorded in three phases with 22 lots in Phase A, 12 lots in Phase B, and 16 lots in Phase C. Students from this development would attend Northside Elementary School, Elizabeth City Middle School, and Pasquotank County High School. Newland Volunteer Fire Department provides fire protection for this area and the South Mills Water System provides water service and has been notified of this request. On-site septic systems are proposed to be utilized and the Environmental Health Department has been notified so they can begin looking at the soils at the location. The area is not located within the 100 year flood zone. Mrs. Cox advised that the Planning Board met on May 6 and reviewed the sketch plan and recommended approval. She explained that the sketch plan is the first step of the subdivision process and is a conceptual drawing of how the subdivision will be laid out. She said once this step is approved a preliminary plat will be designed in which the engineering work, stormwater design, and road design will be done. She stated that staff recommends approval of the sketch plan. After some discussion;

Motion was made by Frankie Meads, seconded by Jeff Dixon to approve the sketch plan for Oak Ridge Subdivision, Phase 2 as presented. The motion carried unanimously.

11. CONSIDERATION OF FINAL PLAT FOR FOX HAVEN SUBDIVISION, PHASE 1:

The Board considered the final plat for Fox Haven Subdivision, Phase 1. Chairman Joe Winslow requested that he be recused from considering this subdivision plat.

Motion was made by Jeff Dixon, seconded by Lloyd Griffin to recuse Chairman Joe Winslow from considering the final plat for Fox Haven Subdivision, Phase 1. The motion carried.

Vice-Chairman Cecil Perry then took over as chair for this item.

Mrs. Cox reviewed the request and explained that the property is on the west side of Main Street Extended approximately 600 feet north of the intersection of Berea Church Road and Main Street Extended in Providence Township. She said that North East Development, LLC requests final plat approval of Fox Haven, Phase 1 consisting of 29 lots. The property is zoned R-35A and lot sizes are proposed to range from 43,000 square feet to 138,346 square feet. Students from this development would attend Northside Elementary School, Elizabeth City Middle School, and Pasquotank County High School. Providence Volunteer Fire Department provides fire protection for the area and it is served by the Pasquotank County Water System. All of the water lines and fire hydrants have been installed and the developer has paid a \$52,000 water meter fee to cover the cost of the meters for the 29 lots proposed tonight. On-site septic systems are proposed to be utilized at this location and the area is not in a flood zone. Mrs. Cox advised that due to traffic safety concerns, the development has one divided entrance along Main Street Extended. Turn and acceleration lanes will be installed along Main Street Extended in a future phase as approved by the North Carolina Department of Transportation. In order to provide for future right-of-way expansion along Main Street Extended, the lot sizes have been increased for

lots adjacent to Main Street Extended. A total of 96 lots were originally approved within this development at full build-out and 67 of these lots will remain for two future phases. Mrs. Cox noted that the plat reflects several pockets of wetlands along the frontage of lots 92, 93, 94 and 95 and on the side of lots 96, 60, 55, and 56. She said based on staff's site inspection and aerial photography, it appears that the wetlands are no longer there, with the exception of a pocket of wetlands along the southern property boundary. She stated that staff has notified the Army Corps of Engineers of this, but the Corps has not yet provided a response. She noted that there is a wet detention pond in the middle of the subdivision. Mrs. Cox stated that staff recommends approval of the final plat for Fox Haven Subdivision, Phase 1.

Commissioner Dixon asked Mrs. Cox to bring the Board up to date on the road bond situation. Mrs. Cox explained that the roads have already been paved and only a road maintenance bond is required which has been submitted in the amount of \$18,000 to cover the cost of maintaining the roads in Phase 1.

Commissioner Griffin asked about the ingress and egress with Main Street Extended. Mrs. Cox responded that there will be turn lanes from the subdivision onto Main Street Extended. There will also be a turn lane on Main Street Extended into the subdivision. Additionally, the lot sizes that abut Main Street Extended will be larger in the event DOT ever wanted to extend the driveway.

Motion was made by Jeff Dixon, seconded by Frankie Meads to approve the final plat for Fox Haven Subdivision, Phase 1 as presented. The motion carried 6-0.

12. APPROVAL OF CONTRACT WITH MCCLEES CONSULTING, INC.:

The Finance Committee has recommended that the Board approve a contract with McClees Consulting, Inc. to provide lobbying services for Pasquotank County.

Motion was made by Jeff Dixon, seconded by Cecil Perry to approve a three-year contract with McClees Consulting, Inc. to provide lobbying services at a cost of \$15,000 the first year, \$25,000 the second year, and \$30,000 the third year.

Discussion followed and Commissioner Griffin noted that Mr. McClees explained today at the Finance Committee meeting that in the event of a conflict with another client or another county represented by McClees Consulting that he would not represent either party.

Commissioner Meads stated that a three-year contract does not provide the opportunity for the county to find out if McClees Consulting can really do the job before being locked into a long-term contract. He said he would oppose the contract for that reason.

Chairman Winslow explained that his understanding is that it is a commitment that begins the first year and is a vision that would take three years to complete. The framework could be established the first year, but it would take two or three years at a minimum to accomplish what is being laid out for McClees Consulting.

Commissioner Dixon said it is understood that McClees will not be up and running the first year because they have to build relationships and they are giving the county a break on the cost the first year. He stated that they are also doing two trips to Washington, DC and not charging for it. As they progress, the cost will increase to \$25,000 the second year and \$30,000 the third year.

Commissioner Perry asked if the contract includes an out-clause. County Attorney Mike Cox advised that the contract provides an out-clause in the event of a breach of contract.

The motion carried by a six to one margin with Commissioner Meads voting against the motion.

13. APPROVAL OF CONTRIBUTION FOR FOURTH OF JULY FIREWORKS DISPLAY AND CELEBRATION EVENT:

The Finance Committee has recommended that the Board approve a contribution of \$2,500 from Occupancy Tax proceeds to the Elizabeth City-Pasquotank County Parks and Recreation Department for the Fourth of July fireworks display and celebration event.

Commissioner Griffin asked that he be recused from considering this request.

Motion was made by Jeff Dixon, seconded by Cecil Perry to recuse Commissioner Lloyd Griffin from considering the contribution for the Fourth of July fireworks event. The motion carried.

Motion was made by Cecil Perry, seconded by William Sterritt to approve a contribution of \$2,500 from Occupancy Tax proceeds for the Elizabeth City-Pasquotank County Parks and Recreation Department's Fourth of July fireworks display and celebration event. The motion carried by a five to one margin with Commissioner Dixon voting against the motion.

14. REQUEST FROM DAN TERRYBERRY TO HAVE FOURTH OF JULY FIREWORKS DISPLAY:

Chairman Winslow recognized Dr. Dan Terryberry who asked to renew his previous permit to have a Fourth of July fireworks display at Newbegunland Subdivision. County Attorney Mike Cox explained that since the fireworks incident in Ocracoke in 2009 a lot of new regulations regarding fireworks have been implemented. He stated that individuals now have to come before the Board of Commissioners to request permission to light off fireworks. He said that Dr. Terryberry has his operator's license, and he has a professional company to provide the fireworks. He stated that there is also an insurance requirement and a building code requirement. Dr. Terryberry asked that he be given permission to have the fireworks display once he meets all of the requirements as outlined by Mr. Cox.

Motion was made by Jeff Dixon, seconded by Frankie Meads to approve the fireworks permit for Dr. Dan Terryberry to have a Fourth of July fireworks display at Newbegunland Subdivision, subject to receipt of all of the required documents and permits. The motion carried unanimously.

15. REPORTS FROM COUNTY MANAGER:

County Manager Rodney Bunch reported that the entrance and parking area of the Newland Volunteer Fire Department was paved last week. He said the Coast Guard convenience site will be re-graded and some paving will be done this Thursday. He stated that he received an email this morning from Ben McPherson with the Nixonton Volunteer Fire Department inviting Commissioners to a dinner this Saturday evening at 6:00 PM to thank retiring Fire Coordinator Hugh Tarkenton for his service to the county and his work with the volunteer fire departments. He asked that anyone planning to attend let him know.

16. REPORTS FROM COMMISSIONERS:

Commissioner William Sterritt reported that he has met with the staff of the Water Department and he wants to have quarterly meetings of the Water Committee rather than monthly meetings. He stated that the first meeting will be in July. He said his meeting with staff at the Weeksville water plant was very informative and he was impressed with their knowledge of the operations. He added that he plans to have a meeting at the RO plant next week to further his education regarding the Water System.

Commissioner Frankie Meads reported that he attended the EMS Board meeting and enjoyed listening and talking to the new Rescue Squad Chief. He said the chief indicated that he could find some areas in the Rescue Squad's budget where they could save money. He also reported that the SPCA has received its complete loan for its building renovations and is getting ready to go to work. He added the SPCA has worked hard to raise a portion of the money needed for the renovation project.

Commissioner Bettie Parker reported that last Thursday she met in Ahoskie with the Northern Regional Advisory Board. She said it is part of the newly formed Trillium Health Resources. She stated that Trillium Health Resources is the result of a consolidation of Coastal Care and East Carolina Behavioral Health which will be effective July 1st of this year. She stated that the consolidation will allow consumers to receive services anywhere on the east coast of North Carolina. She said their first priority will be to make sure that the consumers continue to receive mental health services, intellectual development disability services, and substance abuse services. She explained that in order to insure that the oversight of the operation has local input, there is one Commissioner from each of the ten counties that they serve on the regional board. The ten counties of the northern region consist of Bertie, Camden, Chowan, Currituck, Gates,

Hertford, Martin, Northampton, Pasquotank, and Perquimans. Commissioner Parker added that they will be working closely with the counties to do their best in supporting individuals needing services and to address the local concerns. She said Bland Baker will be the regional director. She advised that during the meeting they elected representatives to the governing board and Dr. Denauvo Robinson was elected to represent mental health. She said the governing board will meet every other month and the Northern Regional Advisory Board will meet in Ahoskie at 4:00 PM on the first Thursdays of August, October and December for the remainder of this year. Commissioner Parker noted that she should have more to report after she attends the August meeting.

Commissioner Lloyd Griffin stated that he would like to thank staff and the Commissioners for their hard work on this year's budget. He said he agrees that the Board should start planning now for next year's budget. He stated that any major incident, such as a hurricane or an ice or snow storm could result in the county using its contingency funds to replace a roof or make other costly repairs. He explained that this year the Board cut out over \$1 million for projects that will still be facing the county next year. He said it would take about a four-cent tax increase to meet those needs and the Board made a decision to move forward with the budget without a tax increase by taking a chance on some of the roofs and chiller units. He added that these projects will be coming back to the Board for funding as the roofs leak and the air conditioning units fail.

Vice-Chairman Cecil Perry stated that he would like to have a moment in closed session at the end of the meeting to discuss a personnel matter.

Chairman Winslow stated that he totally agrees with Commissioner Griffin. He said it seems to him the county might have had a couple of tornadoes in the last few months, or the equivalent. He stated that it has been a difficult year and when there are so many needs in the same year, some things have to be deferred, and that is what the Board has done. He added that he hopes some of these needs can be addressed in the coming year when the county has the ability to pay.

Chairman Winslow reported that he attended a First Responders Luncheon last Friday and it was well-attended and very impressive. He stated about 150 individuals were in attendance representing the Sheriff's Department, EMS Department, Highway Patrol, fire departments, and the city. He noted that the event went extremely well and he was proud to be there. He added that he frequently hears the names of Christy Saunders and Jerry Newell mentioned at events across the state and it makes him proud to come back to Pasquotank County and know there are other staff employees who are equally as competent and equally as dedicated to Pasquotank County as those two. He said to see them honored last week was a real positive event.

Chairman Winslow reported that this morning he attended the opening ceremony for the Elder Abuse Awareness Walk and read the county's proclamation. He stated that a very large crowd participated in the walk despite the extremely hot temperatures. He said this was also a very impressive event for him.

17. COUNTY ATTORNEY'S REPORT:

County Attorney Mike Cox stated that he would like to update the Board on the city lawsuit in Closed Session.

Chairman Winslow welcomed the guests in the audience, including former County Manager Randy Keaton, COA Board Chair Marion Harris, and others. He said he appreciates their presence tonight.

18. CLOSED SESSION TO DISCUSS PERSONNEL MATTERS, TO PRESERVE THE ATTORNEY CLIENT PRIVILEGE, AND TO DISCUSS PASQUOTANK COUNTY V. CITY OF ELIZABETH CITY:

Chairman Winslow asked if there was any further business to come before the Board in Regular Session. There being none, he asked for a motion that the Board enter Closed Session.

Motion was made by Jeff Dixon, seconded by Frankie Meads that the Board enter Closed Session to discuss personnel matters, to preserve the attorney client privilege, and to discuss Pasquotank County v. City of Elizabeth City. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Frankie Meads, seconded by Cecil Perry that the Board return to Regular Session. The motion carried unanimously.

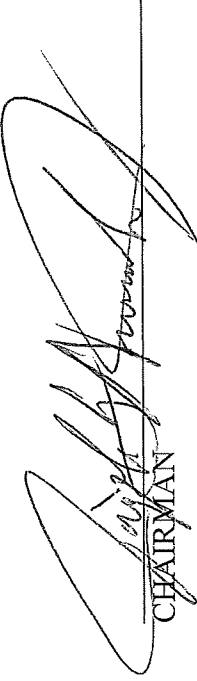
19. APPROVAL OF BUDGET AMENDMENT TO PAY ADDITIONAL SALARY FOR ASSISTANT CLERK TO THE BOARD DURING ABSENCE OF CLERK:

The Board considered the following budget amendment to provide an additional \$1,000 in salary for the Assistant Clerk to the Board for filling in for the Clerk while she was on medical leave.

County Manager		Interest Earned	1,148.00
Increase	010.0500.4831.00	Salaries & Wages	1,000.00
Increase	010.4120.5121.00	FICA	77.00
Increase	010.4120.5182.00	Retirement	71.00

Motion was made by Cecil Perry, seconded by Lloyd Griffin to approve an additional \$1,000 salary for the Assistant Clerk to the Board during the Clerk's absence and to approve the budget amendment as presented. The motion carried by a six to one margin.

Motion was made by Frankie Meads, seconded by Cecil Perry to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:55 PM.


 Cecil Perry
 CHAIRMAN


 Frankie Meads
 CLERK TO THE BOARD