

PASQUOTANK COUNTY, NORTH CAROLINA
JUNE 17, 2013

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, June 17, 2013 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT:

Jeff Dixon, Chairman
Joseph S. Winslow, Jr., Vice-Chairman
Lloyd E. Griffin, III
Cecil Perry
Dr. William R. Sterritt
Gary G. White
Frankie Meads

MEMBERS ABSENT:

None

OTHERS PRESENT:

Rodney Bunch, Interim County Manager
R. Michael Cox, County Attorney
Sheri Small, Finance Officer
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Jeff Dixon. Commissioner Lloyd Griffin gave the invocation and Vice-Chairman Joe Winslow led in the Pledge of Allegiance to the American Flag. Chairman Dixon welcomed everyone and recognized Board of Education Member Buck Jolly who was in attendance.

1. AIRPORT UPDATE BY SCOTT HINTON:

Chairman Dixon called on Airport Manager Scott Hinton to provide an update on the Elizabeth City Regional Airport. Mr. Hinton explained that the 22 T-hangars at the airport are all leased as is all of the airport's commercial space. He said inside the fence line there are just 10 acres remaining for development, and across the street all of the property is currently leased, as well as the university owned property adjacent to the taxiway.

Mr. Hinton stated that fuel sales have been robust, averaging around 100,000 gallons per year, however the cost has increased considerably so their margin is fixed. He said they have begun the process of acquiring a government fuels contract to provide fuel to transient Department of Defense aircraft. They hope to have this in place by the end of the summer to drive additional activity at the airport and increase revenues.

Mr. Hinton said Telephonics has been extremely busy and is very happy with the way their business is operating at the airport. He stated that DRS was awarded a new one year contract with four one year options, however the contract award is being protested by another competitor at this time. He went on to say that DRS wants to expand its site which will most likely be across the street.

Mr. Hinton stated that last year a lot of work was done at the airport and the terminal and parking lot were rehabbed. He said these two projects approached a cost of a little over \$800,000 in both federal and state grant dollars. Local funds were used to provide a 10% match for the federal and state funds. Some structural repairs are currently being done on the building, and the aircraft parking apron will be rehabbed at a cost of about \$3 million. A total of \$330,000 in local revenues from fuel sales and airport funds will be used to match the \$3 million.

Mr. Hinton advised that the current Airport Authority Chairman J.P. Miller will complete his term on June 30, and Don Parks, the county's appointee, will assume the chairmanship effective July 1. Chairman Dixon thanked Mr. Hinton for his report.

2. UPDATE FROM WAYNE HARRIS ON ECONOMIC DEVELOPMENT PROJECTS:

Chairman Dixon recognized Economic Developer Wayne Harris. Mr. Harris noted that the name of the EDC has recently changed from the Albemarle Economic Development Commission to the Elizabeth City-Pasquotank County Economic Development Commission. He said the new

name reflects both the service area and the fact that the county and city provide the majority of funding. He stated that the EDC Marketing Committee will be reviewing the marketing material and develop a new tagline.

Mr. Harris reported that the Coast Guard has issued a stop-work order for the DRS contract that Mr. Hinton just mentioned due to the protest by another competitor. He said this will affect 150 workers for 12 weeks until a decision is made.

Mr. Harris pointed out that the Desert Wind project is probably the only land-based wind project in North Carolina if it comes to fruition. He said the General Assembly passed a regulatory regime that is somewhat duplicative and onerous. He stated this law adds a separate environmental review by DEHNR and a separate military airspace review beyond the reviews already required. He added that the law specifically excludes projects that have obtained their FAA clearance and Desert Wind is the only one in North Carolina that has done that.

Mr. Harris reported that a group of Chinese investors has purchased Albemarle Plantation in Hertford and may invest a lot of money in facilities. He said this may have a beneficial effect on Pasquotank County's economy.

Mr. Harris stated that it appears the economic development partnerships are going to be de-funded in the state budget. He said the new arrangement will involve prosperity zones instead of economic development regions and the partnerships will be expected to be almost completely self-funded. He added that it appears unlikely the Northeast Economic Development Commission will be able to deliver services at the current level without the state funding.

Mr. Harris advised that through the Committee of 100 a waterfront development community has committed \$10,000 to conduct a feasibility study to see if the area will support a full-service large marina.

After discussion, the Board thanked Mr. Harris for the information he provided.

3. PUBLIC HEARING ON FISCAL YEAR 2013-14 COUNTY BUDGET AND ADOPTION OF BUDGET ORDINANCE:

Chairman Dixon declared the meeting to be a public hearing on the FY 2013-14 county budget and asked for comments from the public. He recognized Mr. Pete Gilbert who stated that he sees that the county plans to give county employees a 2% raise. He said as a federal employee, he has people coming into an apprenticeship program trying to raise a family and they have not had a raise in three years. He asked if the county is in such great financial shape to be able to award raises, why it is raising property taxes. Mr. Gilbert stated that he thinks the Board should go back and look at the budget again. He said based on the speaker River City Community Development Corporation had for Juneteenth, he does not feel that the county should give money to any non-profit. He said if the county funds non-profits that it cannot control and the non-profits are engaging in political activity, then they need to be de-funded. He suggested that the funding in the budget for non-profits be used for employee raises so that taxes will not have to be increased.

Mr. James Morris said he is opposed to the increase in taxes because of past decisions and his work for the last three years of researching county documents and operations. He said based on his business experience and his research he has come to some conclusions and can document other ways to save money and perhaps not have an increase in taxes. He stated that he would be willing to work with the Board and point out the ways to prevent a tax increase. He said he is also opposed to providing funding for non-profits when he looks at the way they are operated. Mr. Morris asked the Board to be careful with the hospital.

Mr. George Hague stated that he has a next door neighbor who works for the Navy in Portsmouth who is furloughed two days per month so he has gotten a pay cut. Mr. Hague said he himself is a retiree living on a small pension and he has seen his property taxes increase year after year. He said the more the county taxes its citizens, the more it spends and borrows. He stated that it is a sad state of fiscal responsibility when Pasquotank County has to worry about how a bond payment is scheduled. He said he would hope the Commissioners will show that they are fiscally responsible and vote against the tax increase. Mr. Hague added that he believes county employees deserve a raise like everybody and that funds should be found within the budget without increasing taxes.

Chairman Dixon responded to some concerns raised by Mr. Gilbert during the public hearing regarding funding for River City Community Development Corporation. He pointed out that the \$2,500 appropriated for River City CDC all goes to help support the Group Work Camp which provides a very valuable service. He said the money goes to purchase building supplies that are used to make home repairs and build handicap ramps for senior citizens or disabled individuals. He said the Board insures that all of the money is spent locally and is going for a good cause. He noted that this is the only funding from county taxpayers that is given to River City CDC.

Chairman Dixon asked if there were any additional comments from the public. There being none, the public hearing was closed and he asked for comments from Commissioners.

Commissioner Frankie Meads stated that he believes there are still areas in the budget that can be cut. He said he agrees with the people who have spoken tonight that now is not the time to raise taxes. He stated that there are still a large number of homes in Pasquotank County that are being foreclosed on and unemployment is still high. He noted that there are a lot of retired people in the community who are living on Social Security and cannot afford to pay more taxes on their homes. He said as taxes are raised more people are forced to rely on government assistance. He stated that the cost of living has increased for these people. He added that it will take Pasquotank County a long time to get out of debt. He said he would support the proposed one-percent tax increase provided the entire amount goes toward paying down the debt.

Commissioner Lloyd Griffin said when the budget cycle began this year the majority of the Board did not want a tax increase. He stated that this past year the Department of Social Services lost 16 employees to neighboring counties where they could earn up to \$10,000 more each year. He said the 2% salary increase will cost the county about \$110,000. He pointed out that county employees have not had a salary increase in five years and it is hoped this year's increase will help retain employees. He stated that there is a cost savings in the county's health insurance plan this year which lessens the impact of the salary increase. Commissioner Griffin said the Board worked hard this year to try to not increase taxes, however there was still a gap of about \$330,000 that had to be filled in order to not decrease services to the people of the county.

Vice-Chairman Joe Winslow stated that he understands as much as anyone how hard the people of Pasquotank County are having it right now. He said he does not support the one-cent tax increase because he feels like the 40,000 people of Pasquotank County should not be burdened with additional taxes. He stated that there is a no more dedicated group of people than the employees of Pasquotank County and they have not had a salary increase in five years. He said if the county had the money, he would be the first to stand up and say that the employees should be given a raise. He stated that he hates for the county to spend money it does not have and go into its fund balance. He said other areas are experiencing a recession, but for someone who is not a federal, state, city or county employee, they are in a depression, not a recession. Vice-Chairman Winslow stated that he is opposed to the one-cent tax increase because he does not want to put that burden on the people of Pasquotank County. He said the county was blind-sided this year with a lot of budget issues that came up at the last minute, but he knows the one-cent tax increase came about after a lot of thought and a lot of discussion. He added that he still feels like the Board could do a little better.

Commissioner William Sterritt stated that he is opposed to the budget and will not vote for an increase in ad valorem taxes for the people of Pasquotank County. He said a lot of people are having a difficult time getting by. He went on to say if the Board cannot find money to help the public school system and College of The Albemarle with their needs, he cannot see raising taxes to do some of the other things that are taking place. He added that the county is spending too much on Parks & Recreation and the Senior Center. He said there is some fluff in the budget someplace and he will vote against what is being proposed.

Commissioner Gary White said he is not a proponent of raising taxes, particularly at this time. He stated that most of the Commissioners inherited the county's debt and it is not going away, however it is necessary for the county to maintain the structures in which it has invested millions of dollars. He said he supports the salary increase for the county's dedicated employees. He stated that he realizes the property owners of the county cannot compensate entirely for the loss of revenue that Pasquotank County and 99 other counties are experiencing due to cuts from the General Assembly, and the loss of contributions to Pasquotank County from other counties. He

added that he does not think one-cent is too much to ask to provide the county with a little breathing room and he is willing to pay just like everyone else.

Commissioner Cecil Perry stated that he does not want to increase taxes either, but neither does he want to lose services and see people unemployed. He said the loss of lottery money certainly has made a difference in the amount of money available in the county's budget. He added that he would rather have no tax increase, but he will support the one-cent increase in order to maintain the current services.

Chairman Dixon said when the budget process first began, the tax increase needed to balance the budget was five cents, and the Board knew it could not go to the taxpayers and ask for a five-cent tax increase. He stated that one cent in taxes raises roughly \$325,000 in revenue. He explained that since Camden County has pulled out of the Library, the county lost revenue in the amount of \$187,000 for the 2013-14 fiscal year. Additionally, some counties in District One have pushed back on paying for office space for the District Attorney and Public Defender which has resulted in a loss of revenue of over \$80,000. These two items required a tax increase of about one-half cent and rather than having a one-half cent tax increase the Board discussed using the remainder of that penny to give county employees a 2% salary increase. Chairman Dixon stated that county employees have not had a salary increase in five years while the federal government had increases in 2008-09 and 2009-10 when Pasquotank County employees did not have one. He said Commissioner Griffin has already pointed out that the county is losing Social Services employees to Camden County for as much as a \$10,000 difference in salary. He said some other departments are affected similarly. He stated that he understands the economy is tight, however something needs to be done with salaries. Chairman Dixon noted that the Board could have taken the entire amount needed for a tax increase from fund balance, but there are still unknowns for next year's budget, particularly with the upcoming revaluation. He said he is in full agreement that a one-cent tax increase is justifiable.

Commissioner Meads stated that Pasquotank County's tax rate is not competitive with other counties in the area and is actually higher than most counties and at the same time has more revenue coming in than other counties. He said the problem is not the income, but the spending. He stated that the county is spending a \$500,000 grant for a school building that has been condemned and is not fit to put children in. He said the city and county have each added matching funds to the grant and they have no idea how much the project is going to cost. He stated that there are areas of the budget that can be cut and he believes the Board can do better. He noted that three on the Board have never agreed to a tax increase and they believe that cuts can be made. He asked that the budget be revised so that there will not be a tax increase for the people of Pasquotank County.

Commissioner Griffin said he disagrees with Commissioner Meads. He stated that a lot of time has been spent on the budget and the Board has gone line item by line item. He said there were many times when the budget was moved forward without any rebuttal or direction to the Finance Officer and the Manager to make changes in the proposed budget. He stated that the process began in April and tonight at the end of the process Commissioner Meads wants to start all over again in the budget. He said these comments should have been made weeks ago. Commissioner Meads responded that he also said at the budget sessions that he would not vote for a tax increase except if the tax increase went to pay off the debt.

Chairman Dixon advised that the budget includes three very strong enterprise fund balances that should not require any increases in fees for some time. These include the Landfill, EMS, and Water Department and they are self-supporting and do not require general fund balance. Chairman Dixon noted that since he has been on the Board the last eight or nine years he has seen the budget shrink. He added that Pasquotank County is not a rich county that receives a lot of revenue in the form of excise taxes and other revenues like Wake County and Mecklenburg County receive that can offset expenditures.

Chairman Dixon asked if there were any further comments from the Board. There being no additional comments, he asked for a motion from the Board to approve the budget.

Motion was made by Lloyd Griffin, seconded by Gary White to approve the FY 2013-14 budget as presented and to adopt the following 2013-14 Budget Ordinance. The motion carried by a four to three margin with Commissioners Dixon, Griffin, Perry, and White voting in favor of the budget and Commissioners Winslow, Sterritt and Meads voting against the budget.

**BUDGET ORDINANCE
FISCAL YEAR 2013-2014**

**BE IT ORDAINED THIS 17th DAY OF JUNE, 2013 BY THE BOARD OF COMMISSIONERS
OF PASQUOTANK COUNTY, NORTH CAROLINA:**

I. GENERAL FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2013 and ending June 30, 2014, in accordance with the chart of accounts heretofore established for this county:

Governing Board.....	\$ 97,972
County Manager.....	249,342
Personnel/Payroll.....	96,441
Finance Department.....	260,968
Data Processing.....	346,639
Tax Administration.....	556,107
County Attorney.....	170,895
Court Facilities.....	60,000
Elections Board.....	244,582
Register of Deeds.....	272,378
Public Buildings.....	1,003,191
Health & Social Services Building.....	177,870
Non-Departmental.....	351,281
Sheriff's Department.....	3,242,740
School Resource Officers.....	285,547
Jail.....	2,934,229
Central Communications.....	967,261
Emergency Management.....	89,548
Central Fire Department.....	390,551
Intercounty Fire Department.....	48,500
Newland Fire Department.....	48,269
Weeksville Fire Department.....	52,637
Providence Fire Department.....	77,148
Nixonton Fire Department.....	45,101
Building Inspector.....	142,136
Emergency Medical Services.....	3,548,256
Animal Control.....	242,492
Planning Department.....	120,636
Geographic Information Systems.....	110,931
Economic Development.....	120,472
Cooperative Extension Service.....	232,334
Soil & Water Conservation.....	48,410
Public Health.....	217,998
Public Schools.....	10,004,858
College of The Albemarle.....	1,388,262
Parks & Recreation & Senior Center.....	920,293
Special Appropriations:	
-Miscellaneous.....	443,139
-Contribution to:	
Public Assistance Fund.....	3,329,225
Pasquotank-Camden Library Fund.....	500,237
Reappraisal Reserve.....	90,000
Contingency.....	40,000
Debt Retirement.....	<u>4,604,543</u>
TOTAL GENERAL FUND	\$ 38,173,419

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Ad Valorem Taxes.....	\$21,398,500
Sales Tax 1%	3,225,000
Sales Tax ½%	3,525,000
Land Transfer Tax	750,000
Franchise Fees	190,000
Wine & Beer Tax.....	95,000
Lottery Fund	400,000
Inspection Fees	75,000
Recording Fees	200,000
Interest on Investments	50,000
ABC Store Revenue.....	140,000
EMS Revenue from Services.....	3,046,000
Revenue – Albemarle Hospital.....	392,000
Rent Revenue.....	1,576,268
Other Revenue	2,660,808
Fund Balance Appropriated	<u>449,843</u>

TOTAL GENERAL FUND \$38,173,419

II. SOCIAL SERVICES FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Social Services Fund for administration of and payments to recipients of public assistance for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Administration.....	\$ 6,169,467
Special Assistance	589,144
Child Care Services	1,640,345
Foster Care.....	310,000
Adoption Assistance	79,920
Other.....	<u>557,937</u>

TOTAL SOCIAL SERVICES FUND \$ 9,346,813

SECTION 2 – REVENUES: It is estimated that the following revenues will be available to the Social Services Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Federal and State Grants & Other Sources.....	\$ 6,017,588
Contribution from General Fund	<u>3,329,225</u>

TOTAL SOCIAL SERVICES FUND \$ 9,346,813

III. PASQUOTANK-CAMDEN LIBRARY FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Pasquotank-Camden Library Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Operating Expenses	\$ 631,037
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TOTAL PASQUOTANK-CAMDEN LIBRARY FUND \$ 631,037

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Pasquotank-Camden Library Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Fees & Fines	\$ 16,000
Copies	9,500
Interest	300
Miscellaneous Revenue	4,000
Contribution from Pasquotank County General Fund.....	500,237
Fund Balance Appropriated.....	<u>101,000</u>

TOTAL PASQUOTANK-CAMDEN LIBRARY FUND \$ 631,037

IV. EMERGENCY TELEPHONE FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Operating Expenses	\$ 262,000
Capital Outlay	<u>55,000</u>

TOTAL EMERGENCY TELEPHONE FUND \$ 317,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

NC 911 PSAP	\$ 251,720
Fund Balance Appropriated	<u>65,280</u>

TOTAL EMERGENCY TELEPHONE FUND \$ 317,000

V. REAPPRAISAL RESERVE FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Reappraisal	\$ 209,000
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TOTAL REAPPRAISAL RESERVE FUND \$ 209,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Transfer from General Fund	\$ 90,000
Fund Balance Appropriated	<u>119,000</u>

TOTAL REAPPRAISAL RESERVE FUND \$ 209,000

VI. DRAINAGE DISTRICT FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Newland Drainage District Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Maintenance	\$ 5,300
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TOTAL DRAINAGE DISTRICT FUND \$ 5,300

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Newland Drainage District Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Revenue from Assessments	\$ 5,300
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TOTAL NEWLAND DRAINAGE DISTRICT FUND \$ 5,300

VII. OCCUPANCY TAX FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Occupancy Tax Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Tourism Board	\$ 505,000
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TOTAL OCCUPANCY TAX FUND \$ 505,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Occupancy Tax Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Occupancy Tax Revenue	\$ 505,000
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TOTAL OCCUPANCY TAX FUND \$ 505,000

VIII. WATER SYSTEM FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Operating Expenses	\$ 2,773,742
Capital Outlay	261,000
Contingency	5,000
Operating Expenses – Sewer Department	140,858
Capital Outlay - Sewer Department	<u>20,000</u>

TOTAL WATER SYSTEM FUND \$ 3,200,600

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Sale of Water	\$ 2,600,000
Hookups	45,000
Sewer Revenue	200,000
Interest on Investments	4,000
Penalties & Fees	72,000
Tower Rental	41,000
Miscellaneous	6,000
Fund Balance Appropriated	<u>232,600</u>

TOTAL WATER SYSTEM FUND \$ 3,200,600

IX. REVERSE OSMOSIS PLANT FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Reverse Osmosis Plant Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Operating Expenses	\$ 692,792
Capital Outlay	11,000
Debt Retirement	1,248,452
Contingency	<u>1,000</u>

TOTAL REVERSE OSMOSIS PLANT FUND \$ 1,953,244

SECTION 2 – REVENUES: It is estimated that the following revenues will be available to the Reverse Osmosis Plant Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Sale of Water	\$ 1,793,840
Elizabeth City - 24" Line	122,583
Interest Earned	<u>36,821</u>

TOTAL REVERSE OSMOSIS PLANT FUND \$ 1,953,244

X. LANDFILL FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Landfill Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Operating Expenses – Landfill	\$ 2,342,910
Capital Outlay - Landfill	26,000
Operating Expenses – Solid Waste	2,299,868
Capital Outlay - Solid Waste	20,000
Operating Expenses - Transfer Station	105,922
Capital Outlay - Transfer Station	<u>1,500</u>

TOTAL LANDFILL FUND \$ 4,796,200

SECTION 2 – REVENUES: It is estimated that the following revenues will be available to the Landfill Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Tipping Fees	\$ 2,274,000
Solid Waste Fees	2,362,300
Tire Disposal Fees	50,000
White Goods Disposal Fees	12,000
Sale of White Goods	35,000
Miscellaneous	<u>62,900</u>

TOTAL LANDFILL FUND \$ 4,796,200

XI. SCHOOL APPROPRIATIONS

SECTION 1: The appropriation to the Board of Education first shall be made from any such funds which are dedicated to the use of the schools and secondly shall be made from general county fund revenues to the extent necessary to meet approved appropriations. The appropriations to schools are based on estimated Federal Impact Aid of \$70,000 and fines and forfeitures of \$203,800.

SECTION 2: The total appropriation for Current Expense from General Fund is \$10,004,858.

SECTION 3: The total appropriation for Capital Outlay from General Fund is \$0.

XII. OTHER PROVISIONS

SECTION 1: The County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitation.
- b) He may not transfer any amounts between departments or funds from any contingency appropriation within any fund.

SECTION 2: No expenditure may be made in any line item that exceeds the amount set forth in the chart of accounts without prior authorization by the County Manager or Board of Commissioners.

SECTION 3: The County Manager and Clerk to the Board are hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes: (1) Form grant agreements to public and non-profit organizations; (2) Leases of normal and routine business equipment where the annual rental of each is not more than \$20,000; (3) Consultant, professional or maintenance service agreements where the annual compensation of each is not more than \$20,000; (4) Purchase of apparatus, supplies, materials, or equipment where formal bids are not required by law; (5) Agreements for acceptance of State, Federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered; (6) Construction or repair work where formal bids are not required by law; and (7) Liability, health, life, disability, casualty, property or other insurance or retention and faithful performance bonds (other than for the Sheriff and Register of Deeds). Other appropriate county officials are also authorized to execute or approve such insurance and bond undertakings as provided by law.

XIII. FEES

SECTION 1: There is hereby established a fee of \$66.00 per ton for residential garbage and \$69.00 per ton for commercial garbage disposed of at the Pasquotank County Transfer Station for the purpose of raising the revenue listed in the Landfill Fund – Part X, Section 2 of this ordinance.

SECTION 2: There is hereby established a fee of \$50 per ton for land clearing and inert debris disposed of at the Pasquotank County LCID Landfill for the purpose of raising the revenue listed in the Landfill Fund - Part X, Section 2 of this ordinance.

SECTION 3: There is hereby established a fee of \$50 per ton for construction and demolition material disposed of at the Pasquotank County C&D Landfill for the purpose of raising the revenue listed in the Landfill Fund-Part X, Section 2 of this ordinance.

SECTION 4: There is hereby established a solid waste availability fee of \$144 per household for the purpose of raising the revenue listed in the Landfill Fund-Part X, Section 2 of this ordinance. The solid waste availability fee will remain at \$75 for low-income senior citizens who qualify for the property tax reduction.

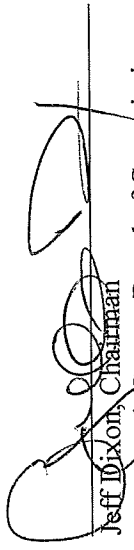
XIV. TAX LEVY

SECTION 1: There is hereby levied a tax at the rate of sixty-three cents (63¢) per One Hundred Dollar (\$100.00) valuation of property listed for taxes as of January 1, 2013 for the purpose of raising the revenue listed in the General Fund - Part I, Section 2 of this ordinance.

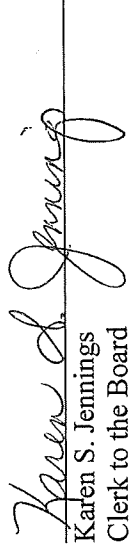
SECTION 2: This rate of tax is based on a total valuation of property for the purpose of taxation of \$3,418,339,450 and an estimated rate of collection of 95%.

SECTION 3: There is hereby levied an assessment of twenty-seven cents (27¢) per acre for the Newland Drainage District for the purpose of raising the revenue to maintain the drainage in the service district.

Approved on June 17, 2013 by the following vote of the members of the Pasquotank County Board of Commissioners: four in favor; three opposed.


Jeff Dixon, Chairman
Pasquotank County Board of Commissioners

Attest:


Karen S. Jennings
Clerk to the Board

4. AMENDMENTS TO THE AGENDA:

Chairman Dixon asked if there were any amendments to the agenda. Vice-Chairman Joe Winslow requested that the tax releases and budget amendments from today's Finance Committee meeting be added to the consent agenda.

Motion was made by Joe Winslow, seconded by Gary White to add the tax releases and budget amendments recommended by the Finance Committee at today's meeting to the consent agenda. The motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

- a. Approval of Minutes of June 3 and June 6, 2013 Commissioner Meetings
- b. Approval of Continuation of 1/2% Discount for Early Payment of Taxes
The Board was asked to approve continuation of the 1/2% discount for early payment of taxes in July or August. The discount encourages property owners to pay their taxes early, improves the county's cash flow, and helps spread out the collection of taxes throughout the year instead of the majority of tax collections being concentrated during the month of December.
- c. Adoption of Order Directing the Tax Administrator to Collect the 2013 Taxes
The Board is required to adopt the following order by July 1 directing and authorizing the Tax Administrator to collect the 2013 taxes.

TO: THE TAX ADMINISTRATOR OF PASQUOTANK COUNTY

You are hereby authorized, empowered and commanded to collect the taxes set forth in the 2013 tax records filed in the office of the Pasquotank County Tax Administrator, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered and commanded to collect the 2013 taxes charged and assessed as provided by law for adjustments, changes and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Pasquotank County, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

d. Approval to Surplus Items and Sell on GovDeals

The Solid Waste Department has requested that the following items be declared surplus so they can be sold on GovDeals:

- 1985 Dodge Truck - VIN#1B7FD14H4FS620190
- 1985 Dodge Van - VIN# 2B4HB21HSFK280483
- 1995 John Deere F935 Mower
- Massey Harris Tractor

- Bumper with Winch off of International Truck
- 1 Dual Axle Gooseneck Trailer with 1,000 Gallon Pump Tank
- 1 Baler
- 1 Canoe
- 2 Paddleboats
- 1 Bass Tender Jon Boat
- 1 Handicapped paddleboat
- 1 Golf ball retriever
- 1 Sprayer

e. Approval of Tax Releases and Solid Waste Fee Releases

The Finance Committee has recommended approval of the following tax releases and solid waste fee releases:

Releases:

	County	City
1. James Lee Spencer, Jr.	158.04	
2. Lauren Susan Chandler	167.46	
3. Scotty Andrew Barton	102.30	
4. John Allen South, Jr.	108.19	91.38
5. Stephen Todd Pennington	218.98	
6. Justin Grey Bergman	156.49	
7. Roger Ned Myers	187.92	
8. Nathaniel Holden Porter	124.99	98.74
9. Karel Lee Mullen	119.72	100.58

Solid Waste Fee Releases:

OWNER'S NAME	PARCEL ID NUMBER	REASON FOR RELEASE
Cheyette L. Boone	58-H-39	Vacant since 2006
Nolan M. Bundy	P6-5	House is unlivable
Otto Louis & Marcia McMichael Miller	P129-11	Vacant since 2010
Alice M. Redding	26-B-12	Mobile home is unlivable
Samuel T. Williams Heirs	P77-3	House is unlivable

f. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Jail

Increase	010.0600.4980.00	Jail-Camden/Perquimans	425,060.00
Increase	010.4320.5700.19	Debt Service	425,060.00

County Manager

Increase	010.0400.4117.00	Tax Collection Fees	9,600.00
Increase	010.4120.5121.00	Salaries & Wages	9,000.00
Increase	010.4120.5181.00	FICA	600.00

Central Communications

Increase	010.0600.4940.01	Eliz City-CC/Emerg Mgmt	1,880.00
Increase	010.0600.4941.02	Camden-CC/Emerg Mgmt	1,175.00
Increase	010.0550.4837.00	ABC Net Revenues	2,820.00
Decrease	010.4330.5121.00	Salaries & Wages	9,000.00
Increase	010.4325.5122.00	Salaries & Wages-OT	13,000.00
Increase	010.4325.5181.00	FICA	995.00
Increase	010.4325.5182.00	Retirement	880.00

EMS

Increase	010.0400.4437.00	Revenue for Services	238,000.00
Increase	010.0550.4839.01	Miscellaneous Revenue-EMS	4,500.00
Decrease	010.4370.5351.00	Maintenance-Building	20,000.00
Increase	010.4370.5126.00	Salaries & Wages-Part Time	60,000.00
Increase	010.4370.5181.00	FICA	4,500.00
Increase	010.4370.5260.00	Office Supplies	7,500.00
Increase	010.4370.5261.00	Departmental Supplies	20,000.00
Increase	010.4370.5400.01	Rent-Equipment	2,500.00
Increase	010.4370.5500.00	Capital Outlay	168,000.00

Public Health

Increase	010.0110.4111.12	Ad Valorem Taxes-'12	4,000.00
Increase	010.5110.5620.13	Medical Examiner Fees	4,000.00

Special Appropriations

Increase	010.0110.4111.12	Ad Valorem Taxes-'12	3,607.00
Increase	010.6600.5693.04	Airport-City	3,607.00

E911

Increase	022.0991.4991.00	Fund Balance Appropriated	27,800.00
Increase	022.4328.5261.00	Departmental Supplies	5,000.00
Increase	022.4328.5310.00	Travel	2,000.00
Increase	022.4328.5311.00	Training	6,000.00
Increase	022.4328.5400.01	Rent-Equipment	800.00
Increase	022.4328.5440.00	Contracted Services	14,000.00

Newland Drainage

Increase	027.0230.4370.00	State Grants	8,563.00
Increase	027.0991.4991.00	Fund Balance Appropriated	5,137.00
Increase	027.4731.5350.00	Maintenance	13,700.00

County Attorney

Increase	010.0110.4111.12	Ad Valorem Taxes-'12	23,000.00
Increase	010.4150.5192.00	Legal Fees	23,000.00

Public Buildings

Increase	010.0110.4111.12	Ad Valorem Taxes-'12	17,155.00
Increase	010.4190.5500.00	Capital Outlay	17,155.00

Debt Retirement

Increase	010.0110.4111.12	Ad Valorem Taxes-'12	56,000.00
Increase	010.9100.5394.02	Refunding Costs	56,000.00

Data Processing

Increase	010.0110.4111.12	Ad Valorem Taxes-'12	6,000.00
Increase	010.4135.5500.00	Capital Outlay	6,000.00

Jail

Increase	010.0991.4991.00	Fund Balance Appropriated	50,000.00
Increase	010.4320.5190.00	Professional Services	50,000.00

Motion was made by Gary White, seconded by Cecil Perry to approve the Consent Agenda as amended. The motion carried unanimously.

The following tax releases have been approved by the Finance Officer:

Releases:

		County	City
1.	Sandy Louise Johnson	8.28	6.21
2.	Andrew Ferebee, Jr.	44.02	
3.	William Jacob Amberger II	19.78	20.79
4.	William Jacob Amberger II	52.20	46.68
5.	Reagan John Payne	53.13	
6.	Kyle G. Mackenzie	13.95	
7.	Kyle Gregory Mackenzie	76.76	
8.	Carolyn Meekens Terry	28.83	23.02
9.	Kyle Alan Williams	35.03	
10.	Ethan Joseph Fary	4.28	
11.	Debra Jean Kinney	43.40	34.65
12.	Kelvin Lamb	36.93	
13.	Robert Charles Rue	49.54	
14.	Robert Charles Rue	42.10	
15.	Stanley Wayne King	19.41	
16.	Jeffrey Alan Henne	17.11	
17.	Raymond Eugene Brothers	19.22	14.42

18.	Nathaniel Holden Porter	48.55	43.76
19.	Nathaniel Holden Porter	16.18	17.92
20.	Meddie Riggs Hooper	59.80	
21.	Jessica Leigh Hellerbridle	20.58	15.43
22.	Mary Lucy Davenport	52.95	42.27
23.	Lakisha Sharlette Howard	25.42	20.30
24.	Kathy Ann Spinney	18.85	15.05
25.	Rosie Marie Ross	66.46	
26.	Donald Ray Stepney, Jr.	23.87	17.90
27.	Jacqueline Diane Hall	14.07	10.56
28.	Merrill Keith Buning II	7.50	
29.	Travis James Niehaus	30.57	
30.	Travis James Niehaus	92.88	
31.	James Robert Day	47.43	
32.	Calvin Eugene Billups	10.29	8.22
33.	Robert Wheat Kelly Goss	58.84	
34.	F&R Financial Svc, Inc.	80.17	
35.	Lindwood Ulysses McCleave	4.03	3.22
36.	Bethany Lynn King	79.61	68.56
37.	Ramondo Seneres	41.23	32.99
38.	Michael Aaron Pike	57.94	
39.	Ciara Lynn Johnson	26.35	21.04
40.	Gary Lee Brandow	71.30	
41.	Gary Lee Brandow	80.35	
42.	Margaret Lane Taylor	68.88	
43.	Cliff's Heating and Cooling	76.93	
44.	Byron J. Sweet	42.59	32.73
45.	Byron J. Sweet	55.24	41.43
46.	Byron J. Sweet	30.00	23.95
47.	Gary Elwood Taft	32.71	
48.	James Edward Sutton	7.75	
49.	Shields Robert Theron Gore	37.57	35.00
50.	Barrera Robert McPherson	73.25	
51.	Codi Alyssa Burleson	3.29	2.46
52.	Mark Stephen Napolitano	80.72	
53.	Mark Stephen Napolitano	12.09	
54.	Mark Stephen Napolitano	16.43	
55.	Anna Anderson Kight	70.00	
56.	Gary A. Ambrose	94.67	
57.	Christopher W. Teall	48.11	
58.	Melissa Ann Russell	5.02	
59.	Karl Ewald Kreulach	51.09	
60.	Thomas Lee Spruill	3.04	2.43
61.	Gilbert Leroy Himebaugh		56.63
62.	Matthew Ryan Vanorden	45.76	39.32
63.	Matthew Ryan Vanorden	39.68	36.68
64.	Roger Wesley Vanorden	30.94	29.70
65.	Ashley Nicole Stallings	93.68	79.79
66.	Etienne Tancrede Nadeau	48.67	
67.	Etienne Tancrede Nadeau	52.08	
68.	Stephen William Fuzan	27.65	
69.	PCG Regional Landfill	14.32	16.43
70.	Albamarie Regional Health Service	53.94	48.07
71.	PCG Regional Landfill	11.53	14.21
72.	Ruth Elizabeth Brooks	6.82	5.45
73.	John Mark Calhoun	44.52	40.54
74.	Sabrina Chantelle Augerson	94.36	80.34
75.	Gloria June Apelt	15.81	
76.	Constantine Neal Whidbee	72.91	63.21

77.	Vivian Burgan Lowry	18.91
78.	Miles Orlan Harris	71.24
79.	Jon Charles Hocejsi	93.37

6. CALENDAR:

The Clerk reviewed the calendar of upcoming meetings and events. It was noted that a joint meeting with the City Council is scheduled for July 29. The Board concurred to have this meeting at the hospital if the Education Center is available.

7. REPORTS FROM COMMISSIONERS:

Commissioner Frankie Meads asked the Manager for an update on the Harrell House. Interim County Manager Rodney Bunch stated that the Board had discussed renting the house, tearing it down for parking, and giving it away to be moved from the site. Commissioner Meads asked if a realtor could be contacted. Chairman Dixon suggested that various options for the Harrell House and cost information be placed on the agenda for the next Finance Committee meeting.

Vice-Chairman Joe Winslow reported that he went to the Providence Fire Department last Saturday and the contractor has begun working on the footing and was getting ready to pour the concrete.

Vice-Chairman Winslow stated that he went over to COA's new aviation building in Currituck and it was very impressive and is quite an addition for COA.

Commissioner William Sterritt stated that he serves as the county's appointee to the Joint City-County Parks & Recreation Advisory Committee. He said at the committee's last meeting he expressed his displeasure about the amount of money being spent on recreation. He stated that the Advisory Committee doesn't really have any oversight over anything that happens and the county is in some regard left out of the loop although it provides 55% of the money that is spent on recreation. He said the thinking has been from the Commissioners he has spoken with that the county should have a little more say into what is going on in regard to the amount of money it is spending. He added that there are a lot of good things happening regarding youth and recreation in the county.

Commissioner Sterritt said the Governance Committee and the Board of Commissioners will hold the fourth and final public forum Thursday evening at Faithway Church on Bell Street on the possibility of restructuring the voting process in the county with the possibility of more demographic representation on the Board. He stated after the minutes of the meeting are available the plan is to provide each Commissioner with a booklet that will include all of the comments in the newspaper and letters to the editor and all of the minutes from the meetings. He said this will be presented during the July meeting. The Governance Committee will be meeting and its members will be deliberating on what recommendation it will have, if any. It will then come before the full Board to make a decision as to the direction to go on this issue.

Commissioner Gary White stated that he concurs with Commissioner Sterritt with regard to the Parks & Recreation budget. He reported that the EMS administrative building will be transported to the site this week. EMS Director Jerry Newell added that the cement footer was poured today.

Commissioner Cecil Perry reported that the Health Department has settled on a carrier for employee health insurance. He advised that the Jail has recently had to make some expensive repairs. He said the chiller had to be repaired at a cost of \$137,000 and the gate needs to be repaired at an expense of about \$25,000, however these costs will not be passed on to the counties.

8. RECOMMENDATIONS FROM APPOINTMENTS COMMITTEE:

Commissioner Perry stated that the Appointments Committee would like to nominate Betty Eason to serve on the Senior Citizens Advisory Committee

Motion was made by Joe Winslow, seconded by Cecil Perry to nominate Betty Eason to serve on the Senior Citizens Advisory Committee, with the appointment to be finalized at the next meeting. The motion carried unanimously.

Commissioner Perry said the Appointments Committee agreed to nominate Dr. Johnny Houston to serve on the Airport Authority. He stated that an application has also been submitted by Pedro Holley.

Motion was made by Joe Winslow, seconded by Cecil Perry to accept the recommendation from the Appointments Committee to nominate Dr. Johnny Houston to serve on the Airport Authority, with the appointment to be finalized at the next meeting. The motion carried 6-1 with Commissioner Griffin voting against the motion.

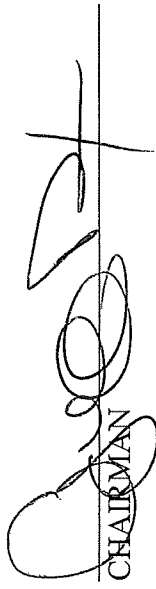
Chairman Dixon thanked those who spoke tonight regarding the budget. He reiterated that their words did not go unheard. He said he would like to assure everyone that the Board is doing everything it can to hold down taxes.

Chairman Dixon advised that everyone is invited to the American Red Cross Annual Meeting tomorrow night at the K.E. White Center beginning at 6:00 PM.

Chairman Dixon asked if there was any further business to come before the Board. There being no further business;

Motion was made by Gary White, seconded by Cecil Perry to adjourn the meeting. The motion carried and the meeting was adjourned at 8:15 PM.


CLERK TO THE BOARD


CHAIRMAN