

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, October 16, 2023
Pasquotank County Courthouse**

4:00 PM – Finance Committee Meeting – Courtroom C

Immediately following Finance – Appointments Committee – Courtroom C

6:00 PM – County Commissioners Meeting – Courtroom C

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**

2. **Invocation**

3. **Pledge of Allegiance to the American Flag**

4. **Amendments to the Agenda**

5. **Public Hearings/Public Comments**

6. **Old Business**

7. **Consent Agenda:**

A. Approval of Minutes of October 2, 2023 Commissioner Meeting

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and solid waste fee releases:

Tax Releases

	Taxpayer	County	City
1.	Bayside Properties Dev. LLC	135.19	
2.	Richard William & Sheila S. Albury	144.00	
3.	Alethia L. Ballance	224.62	148.07
4.	George & Carolyn McKecuen	933.28	
5.	Holy Trinity Comm. Church	106.24	101.48

Tax Refunds

	Taxpayer	County	City
1.	Aria Barco Badgley		75.65
2.	Nicholas Charles Bowman	150.37	
3.	Bashaw, Donna Wiles	620.49	
4.	Briley Austin Forbes	113.61	
5.	Daniels, Benjamin H.	799.62	695.02
6.	Daniel Lee Ford	137.40	
7.	Matthew Jackson Rae & Amber Paige A. Rae	116.23	
8.	Kyle Thomas Orlando & Kaja Marie Ferebee	137.40	
9.	OBX Beverage Company	276.06	
10.	Tiera Simone Peele & Matthew Reid Peele Jr.	116.33	

11.	Minton, Samantha	348.00	265.50
12.	Morgan, Tracey Manning	493.08	403.56
13.	Qui An Nguyen	143.38	
14.	Bruce Brandon Richardson	122.48	
15.	Jeremy Paul Rushok	194.93	185.50
16.	Jeremy Paul Rushok	128.28	122.07
17.	Jeremiah Eugene Shue	199.98	
18.	Smith, Carroll Jr. & Chong	348.00	
19.	Sosa, Heather Ann	348.00	265.50
20.	Joel White Twiford	101.56	
21.	Weatherholtz, Walter L.	348.00	
22.	Morris, Margie	862.60	755.20

Solid Waste Fee Releases

	Owner's Name	Parcel ID#	Reason for Release
1.	Lora Ann & Wayne Barclift	P63-39	Vacant
2.	Carrie Bernard	P132A-222	Vacant
3.	H. E. Bowers	41-F-6	Vacant
4.	Josselin Romelia Celis	P119-14	Vacant
5.	Roberto Alejandro Celis	40-A-453	Vacant
6.	Margery Coulson Clark	51-C-22B-23-24	Vacant
7.	Cora Crutch Heirs	55-E-46,47	Vacant
8.	John A. Jr. & Pearlle Dixon	56-A-3A	Vacant
9.	John A. Jr. & Pearlle Dixon	30-A-10	Vacant
10.	John A. & Pearlle J. Dixon	56-A-3B-4	Vacant
11.	George O. Halstead	P95-46	Vacant
12.	John Jr. & Pearlle J. Dixon	28-D-22	Vacant
13.	Palmer C. Griffin Etal Lfe. Est.	P112.3	Vacant
14.	Mary D. Holley Etal	P34-22	Vacant
15.	Basillio A. Perez	P119-37	Vacant
16.	Basillio Perez	P119A-5,6	Vacant
17.	Donald E. & Linda Perry	64-E-10	Vacant
18.	Donald E. & Linda Perry	P119-114	Vacant
19.	Horace Jr. & Marcy Pritchard	P89-84	Vacant
20.	Mary Perry	P60-66	Vacant
21.	Teresa Sue Jasinski & John James Sherwin	P119-275	Vacant
22.	Edward White III	P11-35	Vacant
23.	Wayne & Carolyn White	P142-12	Vacant
24.	Lora Ann & Wayne Barclift	P63-39	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Library

Increase	013.0991.4991.00	Fund Balance Appropriated	9,700.00
Increase	013.6110.5351.00	Maintenance-Building	9,700.00

ECPPS

Increase	010.0991.4991.00	Fund Balance Appropriated	1,875,648.00
Increase	010.5910.5636.00	Capital Outlay	1,875,648.00

Human Resources

Decrease	010.6900.5991.00	Contingency	570.00
Increase	010.4125.5321.00	Telephone	570.00

General Fund/Utilities

Increase	010.0991.4991.00	Fund Balance Appropriated	1,545,616.00
Increase	010.6600.5980.60	Transfer to Water System	1,545,616.00
Increase	060.0700.4981.00	Transfer to General Fund	1,545,616.00
Decrease	060.0991.4991.00	Fund Balance Appropriated	1,345,616.00
Increase	060.7130.5500.00	Capital Outlay	200,000.00

D. Adoption of Resolution Authorizing Removal of Certain Public Record Books Kept by the Register of Deeds

Enclosed is a copy of a resolution that needs to be approved by the Board which will authorize the removal of the marriage licenses from July 1950 to December 1950 for repair, restoration, and rebinding.

8. **New Business:**

A. Recommendations by the Appointments Committee

B. Adoption of 2024 Commissioner Meeting Schedule

Attached is the proposed 2024 Commissioner meeting schedule for the Board's consideration. The schedule parallels the 2023 meeting schedule, and takes into consideration holidays that fall on meeting days.

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**