

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, October 7, 2019**

4:00 PM - Finance Committee Meeting in Library Community Room
Immediately following Finance – Board Appointments Committee
6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**

2. **Invocation**

3. **Pledge of Allegiance to the American Flag**

4. **Amendments to the Agenda**

5. **Public Comments/Public Hearings:**

A. **Public Hearing on Conditional Use Permit 19-01**

CUP 19-01 – Conditional Use Permit request from Michael Forbes to operate an Automobile Repair Shop at 410 Interpath Parkway, Suite D, Mount Hermon Township. The Planning Board reviewed this request on August 22, 2019 and recommended conditional approval with the staff recommended findings.

This matter is quasi-judicial in nature. Board members should not discuss this matter with citizens outside of the hearing. Citizens may only discuss their concerns under oath. Please refer all questions to the County Attorney.

B. **Presentation of Proclamation for Pharmacy Week**

The Board has been requested to proclaim October 20-26, 2019 as Pharmacy Week. Attached is a copy of the proclamation that will be accepted by Jennifer Burgess, Clinical Pharmacy Specialist, Sentara Albemarle Medical Center.

C. **2020 Census Presentation and Adoption of Resolution**

Derek D’Orazio, Partner Specialist with the US Census Bureau will provide a brief presentation on the 2020 Census.

The next recommended step is for the County to adopt the attached resolution creating the Pasquotank County 2020 Complete Count Committee, and committing to partner with the U.S. Census Bureau and the State of North Carolina.

6. **Old Business:**

A. **Consideration of Appointment to Jury Commission**

At the last meeting, the Board approved the nomination of Rwanda Farrer for appointment to the Jury Commission to replace Lee Jones

who resigned. The Board can vote to appoint Ms. Farrer or can nominate someone else for the position.

7. Consent Agenda:

A. Approval of Minutes of September 16, 2019 Commissioner Meeting

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases, tax refunds, and solid waste fee releases:

Tax Releases

		County	City
1.	William L. & Amy W. McDonald	391.16	
2.	Joyce M. Rego	675.38	515.81
3.	S & S Group	100.10	
4.	Piedmont Natural Gas	5,455.45	

Tax Refunds

		County	City
1.	Marvin Felton	152.00	
2.	Marvin Felton	152.00	
3.	Marvin Felton	154.00	
4.	Marvin Felton	154.00	
5.	Marvin Felton	154.00	
6.	Fred E. Jr. & Donna Hatch	125.78	
7.	Fred E. Jr. & Donna Hatch	125.78	
8.	Fred E. Jr. & Donna Hatch	127.44	
9.	Fred E. Jr. & Donna Hatch	127.44	
10.	Fred E. Jr. & Donna Hatch	127.44	
11.	Nancy F. Hughes	315.37	268.26
12.	Thomas E. Stevenson	121.28	
13.	Thomas Neal & Elizabeth Strathan	129.96	
14.	Thomas Neal & Elizabeth Strathan	129.96	
15.	Thomas Neal & Elizabeth Strathan	131.67	
16.	Thomas Neal & Elizabeth Strathan	131.67	
17.	Thomas Neal & Elizabeth Strathan	131.67	
18.	Taylor, Thomas Alan & Ioana Layne	152.00	
19.	Taylor, Thomas Alan & Ioana Layne	152.00	
20.	Taylor, Thomas Alan & Ioana Layne	152.00	
21.	Taylor, Thomas Alan & Ioana Layne	154.00	
22.	Brent Austin Winslow	192.07	

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Mary Anderson	P120A-57	Vacant
2.	Margaret B. Barham	P96-42	Vacant
3.	Vivian Butts Etals	P142-15	Vacant
4.	Charles Jr. & Carolyn Everett	21-F-10-11A	Vacant

5.	John R. Etheridge Heirs	P63-40-1	Vacant
6.	Harrell Griffin Heirs	P48-4	Vacant
7.	Eudora Harvey	29-D-24	Vacant
8.	Eudora Harvey	26-A-35	Vacant
9.	Eudora Harvey	26-A-49	Vacant
10.	Eudora Harvey	26-A-34 & 33	Vacant
11.	Eudora Harvey	26-A-19	Vacant
12.	Eudora Harvey	P122A-68	Vacant
13.	Eudora Harvey	P122A-70	Vacant
14.	Elise A. Watts Landrum	P91-33	Vacant
15.	Clarence Doyle Lassiter Jr. & Pamela Bright	P133A-58	Vacant
16.	Marjorie B. Liverman	35-C-31	Vacant
17.	W. D. & Phyllis Looney	P141-134	Vacant
18.	Herman Ray Meads Jr.	P58-50	Vacant
19.	Earl Overton Lf. Est.	P99-8	Vacant
20.	Basilio Perez	P119-37	Vacant
21.	Elijah Philips & Jacqueline Hill	22-B-26	Vacant
22.	William L Spellman Lf. Est.	P99-9	Vacant
23.	Wayne & Carolyn O. White	P142-12	Vacant

C. Use of County Identification Cards for Voting

Beginning in 2020, voters in North Carolina will be asked to present photo identification to vote, though certain exceptions apply. Preapproved identification cards issued by North Carolina's public or private universities and colleges, and employee identification cards issued by state and local government entities or charter schools, may be presented as valid forms of photo identification to vote. I recommend initiating the approval process to allow Pasquotank County employee identification cards to be used for voting.

D. Adoption of Proclamation for 2019 Fall Litter Sweep

Attached is a copy of a proclamation proclaiming October 19 – November 2, 2019 as Pasquotank County Fall Litter Sweep in Pasquotank County.

8. **New Business:**

A. Consideration of Appointments to Boards and Committees

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**