

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, November 18, 2019**

4:00 PM - Finance Committee Meeting in Library Community Room

6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. 6:00 PM – Call to Order in Courtroom C

2. Invocation

3. Pledge of Allegiance to the American Flag

4. Amendments to the Agenda

5. Public Comments/Public Hearings:

A. Public Hearing on Proposed Zoning Ordinance Amendment ZTA 19-02

The Board will hold a public hearing on a Zoning Ordinance Text Amendment request by Frank and Martha Cudequest to amend Article 7 and permit event centers in the A-1, Agricultural Zoning District. The Planning Board and staff recommend that a Special Use Permit be required for event centers in the A-1, Agricultural District along with additional conditions that would mitigate potential impacts on neighboring properties.

B. Public Hearing on Proposed Subdivision Ordinance Amendment STA 19-01

The Board will hold a public hearing on a staff proposed Subdivision Ordinance Text Amendment to establish procedures for minor subdivisions, modify family subdivision standards, revise street guarantee requirements and require cluster mailboxes. These amendments are being proposed in response to recent changes in the State Statutes and US Postal Service policies and were previously discussed during the Board of Commissioners retreat. The Planning Board and staff recommend approval of the amendments as presented.

6. Old Business:

A. Approval of Appointments to Boards and Committees

At the last meeting, the Appointments Committee recommended Dana Cobbs be appointed to the Personnel Appeals Committee as an alternate member. Copies of her application have been provided to Board members since the last meeting and the Board can give final approval to this appointment or can nominate other individuals to fill the vacancy.

7. Consent Agenda:

A. Approval of Minutes of November 4, 2019 Commissioner Meeting

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax release, tax refunds, and solid waste fee releases:

Tax Release

		County	City
1.	Lemuel Young		112.66

Tax Refunds

		County	City
1.	Floyd George Shaw, Jr.	106.44	
2.	Matthew James Tucker	101.79	101.59

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Shara Danae & Lenin Plata Chivers	P119-9	Uninhabitable
2.	Rudene R. & Robert J. Felton	11-D-6	Vacant
3.	William E. & Edla Stevens	P88-12	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Special Appropriations

Decrease	010.6900.5991.00	Contingency	850.00
Increase	010.6600.5625.05	Albemarle Commission	850.00

D. Consideration of Resolution to Authorize the Secretary of the Interior to Conduct a Study to Assess the Suitability and Feasibility of Designating Certain Land as the Great Dismal Swamp National Heritage Area

I received an e-mail from Congressman Greg Murphy, M.D. recently asking for the Board to support legislation that would study the area of the Great Dismal Swamp to possibly make parts of the area a National Heritage Area. The parts of the swamp that would be studied would encompass Camden, Currituck, Gates and Pasquotank counties. Attached is a copy of the resolution for the Board consideration.

E. Adoption of Resolution Designating Agents for Hurricane Dorian Hazard Mitigation Grant

Attached is a resolution the Board needs to adopt authorizing Sparty Hammett and Sheri Small to represent and act for Pasquotank County in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and assurances.

8. New Business

9. County Manager's Reports

10. **County Attorney's Reports**
11. **Internal and External Committee Reports and Proposals**
12. **Adjournment**