

**PASQUOTANK COUNTY, NORTH CAROLINA
NOVEMBER 19, 2012**

The Pasquotank County Board of Commissioners met today in a work session on Monday, November 19, 2012 in the Community Room at the W.C. Witherspoon Memorial Library.

MEMBERS PRESENT:

Lloyd E. Griffin, III, Chairman
Jeff Dixon, Vice-Chairman
Bill Trueblood
Cecil Perry
Dr. William R. Sterritt
Gary G. White
Joseph S. Winslow, Jr.

MEMBERS ABSENT:

None

OTHERS PRESENT:

Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager
R. Michael Cox, County Attorney
Sheri Small, Finance Officer
Karen Jennings, Clerk to the Board

Chairman Griffin called the work session to order at 3:30 PM. Commissioner Bill Trueblood stated that what is being proposed by the EMS Board is to build a new administrative building for the EMS Department and moving administrative and office staff out of the current building. He explained that the current building is extremely overcrowded and is not conducive to billing and the collection of accounts and they are trying to look at where EMS needs to be in the future. He said some staff are literally working out of closets.

EMS Director Jerry Newell provided a map of the area where the proposed building would be located behind Albemarle Hospital and pointed out the proximity to the current EMS Building. He said this close proximity would allow staff to easily go from one building to the other. He stated that a 50 foot by 50 foot or 60 foot by 60 foot building would be needed and the approximate cost would be \$80 to \$100 per square foot. He provided a rough sketch of the layout of the proposed building.

Discussion followed regarding how the building would be paid for.

Motion was made by Jeff Dixon, seconded by Joe Winslow to delay action on a proposed administrative building for the EMS Department until the first of the year to allow staff time to come up with more information and proposed plans. The motion carried unanimously.

Motion was made by Gary White, seconded by Bill Trueblood to adjourn the work session. The motion carried and the meeting was adjourned at 3:50 PM.

Karen Jennings
CLERK TO THE BOARD

Bill Trueblood
CHAIRMAN