

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, November 2, 2020**

4:00 PM – Finance Committee Meeting in Courtroom C, Pasquotank County Courthouse
Immediately following Finance – Board Appointments in Courtroom C
6:00 PM - County Commissioners Meeting in Courtroom C

Commissioner Meeting Agenda Summary

1. 6:00 PM – Call to Order in Courtroom C

2. Invocation

3. Pledge of Allegiance to the American Flag

4. Amendments to the Agenda

5. Public Comments/Public Hearings

6. Old Business:

A. Approval of Appointments to Boards and Committees

At the last meeting, the Appointments Committee recommended the appointments of Treva Gregory to the East Albemarle Regional Library Board and Aresta Johnson to the Pasquotank County Library Board. Their applications were previously provided for your review. If there are no further nominations, the Board can finalize their appointments.

7. Consent Agenda:

A. Approval of Minutes of October 19, 2020 Commissioner Meeting

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax release, tax refunds, and solid waste fee releases:

Tax Release

		County	City
1.	Mc Mor Development	813.89	692.89

Tax Refunds

		County	City
1.	Mc Mor Development	813.89	692.34
2.	Mc Mor Development	813.89	692.34

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Verlin E. Williams	P80-4A	Vacant
2.	Verlin Williams & Donna Walker	P112-9	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

E911

Increase	022.0991.4991.00	Fund Balance Appropriated	189,000.00
Increase	022.4328.5500.00	Capital Outlay	189,000.00

RO Plant

Increase	063.0350.4713.00	Sale of Water	102,300.00
Increase	063.0700.4981.60	Transfer from Water System	1,394,149.00
Increase	063.7135.5192.00	Legal Fees	75,000.00
Increase	063.7135.5440.00	Contracted Services	27,300.00
Increase	063.7135.5500.00	Capital Outlay	1,394,149.00

D. Approval of Lease Proposal with the State of North Carolina

Our lease with the Department of Agriculture for the Northeast Marketing Center at 1205 McPherson Street is due to expire December 31, 2020. Wendy Dudka, Real Property Agent with the NC Department of Agriculture initiated a proposal to extend the lease effective January 1, 2021 for a three year period ending December 31, 2023. Our current lease with them is in the amount of \$16,475 per annum, which is \$11.89 per sq. ft. The Finance Committee as recommend the lease agreement be extended as proposed.

E. Adoption of Resolution of Support for the City of Elizabeth City's Application for Community Development Block Grant Funding for the Coronavirus Care Collaborative (CVCC)

The City of Elizabeth City has partnered with the Albemarle Area United Way (AAUW) to pursue a formal application for Community Development Block Grant funding for the Cononavirus Care Collaborative (CVCC) that will benefit low- to moderate-income (LMI) individuals impacted by COVID-19 that reside within the City and County. The attached resolution authorizes the City to submit a formal application to the North Carolina Department of Commerce on its behalf.

8. **New Business**
9. **County Manager's Reports**
10. **County Attorney's Reports**
11. **Internal and External Committee Reports and Proposals**
12. **Adjournment**