

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, March 18, 2019**

4:00 PM - Finance Committee Meeting in Library Community Room

6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. 6:00 PM – Call to Order in Courtroom C

2. Invocation

3. Pledge of Allegiance to the American Flag

4. Amendments to the Agenda

5. Public Comments/Public Hearings:

A. Presentation by John Maurice, President, MACU
Mr. Maurice will present an update on MACU.

B. Public Hearing on Whether the Board Should Approve a Proposed Installment Financing Agreement to Finance the Cost of Certain Repairs and Improvements
In its 2018-19 Budget, the Board agreed to borrow \$1,300,000 to finance an HVAC replacement at Northside Elementary School.

The Board will hold a public hearing to receive public comments on the proposed installment financing agreement in an amount not to exceed \$1,300,000. Following the public hearing, the Board will consider whether to approve the installment financing agreement and will need to adopt the attached resolution authorizing the filing of an application for approval of a financing agreement.

6. Old Business

7. Consent Agenda:

A. Approval of Minutes of February 19, 28, March 1, and 4, 2019 Commissioner Meetings

B. Approval of Tax Releases and Refunds
The Finance Committee has recommended approval of the following tax refunds, and solid waste fee releases:

Tax Refunds

		County	City
1.	Curtis Lee Ownley	163.69	

2.	Jeremy Lee Reed	196.43	167.09
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Solid Waste Fee Release

		Parcel ID #	Reason for Release
1.	Lora Ann & Wayne Barclift	P63-39	Vacant
2.	Bessie Bartell Life Est. & Jerry L. Barclift	58-K-59	Vacant
3.	Linda Bridgeman Etal	P6-26	Vacant
4.	Melba Bridgeman	P7-16	Vacant
5.	Henry Foskey Jr. Heirs	45-E-4	Vacant
6.	Henry Foskey Heirs	32-A-12	Vacant
7.	Henry Foskey Heirs	10-L-194	Vacant
8.	Mary Foskey	61-A-13 thru 16	Vacant
9.	Mary Foskey	6-D-5	Vacant
10.	Mary Foskey	29-C-17	Vacant
11.	Mary Foskey	5-A-2	Vacant
12.	Lindsey Lee James	28-D-7	Vacant
13.	Captain Medina Dukes Jones	P58-34	Vacant
14.	Captain Medina Dukes Jones	26-H-6	Vacant
15.	Betsy Meads	12-E-6	Vacant
16.	Ronald & Mary M. Morris	39-C-6	Vacant
17.	Lemuel E. White	P110-55	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Capital Reserve

Decrease	021.8200.5960.01	Capital Reserve-Unallocated	136,000.00
Increase	021.8200.5960.06	Reserve-Recreation	136,000.00

To transfer funds from Reserve-Unallocated to Reserve for Recreation. This will bring the total Reserve-Recreation to \$150,000.

Weeksville/Nixonton VFD

Decrease	010.6900.5991.00	Contingency	10,000.00
Increase	010.4347.5490.00	Grant Match-Nixonton	5,000.00
Increase	010.4344.5490.00	Grant Match-Weeksville	5,000.00

To transfer funds out of Contingency for the County's 50% match on grants awarded.

D. Approval of Grant Matches for Volunteer Fire Departments

Robert Boyce received notice that four grants that he applied for on behalf of the VFD's have been awarded. The grants are 50/50 match. Newland and Providence should be able to absorb their match portion within their budget. Weeksville and Nixonton will need a budget amendment in order to proceed. The Finance Committee has recommended approval of transferring \$10,000 out of Contingency and increasing the Grant Match line item in Weeksville VFD and Nixonton VFD by \$5,000 each.

- E. Approval of Requests for Occupancy Funds
The Finance Committee has recommended funding for the Highway 17 Association from the Occupancy Tax Fund in the amount of \$1,000 and for US Coast Guard Day in the amount of \$2,500. Applications will need to be submitted to the Tourism Development Authority to allocate the funds from the County's account.

- F. Approval of Lease Extension with Dr. Neil Denunzio
The Finance Committee has recommended extending the lease of Dr. Neil Denunzio for the property located at 333 Winfall Boulevard on a month to month basis, not to exceed February 28, 2021, under the same terms and conditions as the current lease. Attached is a copy of a resolution approving the lease extension.

- G. Approval of Senior Center Interlocal Agreement
At the March 4th Joint City-County Meeting, the Board approved moving forward with the purchase of the Daily Advance building as a Senior Center and drafting an Interlocal Agreement. The City Council approved the attached Senior Center Interlocal Agreement on March 11th. The agreement has been reviewed by Mike Cox and I, and we recommend approval.

8. **New Business**

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**