

**Meeting Schedule**  
**Pasquotank County Board of Commissioners**  
**Monday, April 1, 2024**  
**Pasquotank County Courthouse**

4:00 PM – Finance Committee Meeting – Commissioners Boardroom

6:00 PM – County Commissioners Meeting – Commissioners Boardroom

**Commissioner Meeting Agenda Summary**

1. **6:00 PM – Call to Order in Commissioners Boardroom**

2. **Invocation**

3. **Pledge of Allegiance to the American Flag**

4. **Amendments to the Agenda**

5. **Public Comments/Public Hearings:**

A. **Public Hearing to Consider Incentive for “Project White Eagle”**

The Board will hold a public hearing to consider a State of North Carolina Economic Development Incentive for a company known as “Project White Eagle.” The project has pledged to create up to 23 new, full-time jobs in Pasquotank County, is eligible to apply for a Building Reuse Grant up to the amount of \$200,000 through the North Carolina Department of Commerce, and requires the sponsorship of Pasquotank County to make application. If the grant is awarded, Pasquotank County will be required to commit a cash match of 5% of the grant amount toward the project for a total cash match of up to \$10,000.

If the Board supports and endorses the application of “Project White Eagle” to the North Carolina Department of Commerce for an incentive, it will need to adopt the attached resolution.

B. **Public Hearing to Consider Incentive for “Project White Eagle”**

The Board will hold a public hearing to consider a State of North Carolina Economic Development Incentive for a company known as “Project White Eagle.” The project has pledged to create up to 23 new, full-time jobs in Pasquotank County, is eligible to apply for a One NC Fund Grant up to the amount of \$60,000 through the North Carolina Department of Commerce, and requires the sponsorship of Pasquotank County to make the application. If the grant is awarded, Pasquotank County will be required to commit a cash match of \$1 for every \$3 of the grant amount toward the project for a total cash match of up to \$20,000.

If the Board supports and endorses the application of “Project White Eagle” to the North Carolina Department of Commerce for an incentive, it will need to adopt the attached resolution.

**6. Old Business:**

A. Consideration of Appointment to Boards and Committees

At the last meeting, the Board accepted the nomination of Albert Robinson, Jr. as the STHL Alternate on the Senior Tarheel Legislature. A copy of his application has been provided to Board members. Since that time, no additional applications have been received.

B. Presentation by Development Finance Initiative (DFI) on the Proposed Pre-Development Feasibility Assessment of the Current Sentara Albemarle Medical Center

DFI Director Marcia Perritt and Associate Director Eric Thomas will present the proposed scope of services for the project (attached) and answer questions from the Board. The Pre-Development Feasibility Assessment was approved by the Board by a 4-3 vote on March 18, 2024.

**7. Consent Agenda:**

A. Approval of Minutes of March 18, 2024, Commissioner Meeting

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases, tax refunds, and solid waste fee releases:

Tax Releases

	Taxpayer	County	City
1.	C W Weeks, Jr.	350.92	
2.	C W Weeks, Jr.	350.92	

Tax Refunds

	Taxpayer	County	City
1.	Elizabeth Janae Albrecht	218.44	244.92
2.	Bertha Investments LLC	375.10	
3.	Lindale Deward Brothers	116.20	
4.	Amanda Paige Purcell	139.36	
5.	Joseph Ryan Smart	151.91	159.56
6.	Joseph Ryan Smart	371.38	371.92

Solid Waste Fee Releases

	Owner's Name	Parcel ID #	Reason for Release
1.	Donald P & Patricia Butts	10-A-15	Vacant
2.	Donald P & Patricia Butts	10-A-14	Vacant
3.	Mary Foskey	61-A-13-16	Vacant
4.	Mary Foskey	29-C-17	Vacant
5.	Mary Foskey	45-E-2	Vacant
6.	Ruth Williams Jacobs & Greer Jacobs	P111-65	Vacant
7.	Bell Taylor Heirs	26-D-1	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Newland Park

Decrease	010.6900.5991.00	Contingency	51,330.00
Increase	010.6130.5500.00	Capital Outlay	51,330.00

Cooperative Extension

Increase	010.0991.4991.00	Fund Balance Appropriated	60,000.00
Increase	010.4950.5500.00	Ag Ext Capital Outlay	60,000.00

D. Approval of Revenue Reduction Plan and Use of Sentara Lease Buy-out Funds

The Finance Committee has recommended the following 15-year revenue reduction Plan for the Sentara Lease Buy-out Funds, as well as using the unallocated funding to address renovation of space for the Board of Elections, new EMS Headquarters, and Courthouse Renovation.

Fiscal Year	Reduction - \$119,267
2025-26	\$1,669,733
2026-27	\$1,550,466
2027-28	\$1,431,199
2028-29	\$1,311,932
2029-30	\$1,192,665
2030-31	\$1,073,398
2031-32	\$954,131
2032-33	\$834,864
2033-34	\$715,597
2034-35	\$596,330
2035-36	\$477,063
2036-37	\$357,796
2037-38	\$238,529
2038-39	\$119,262
2039-40	\$0
Total	\$12,522,965

E. Approval of Request to Retire Duty Weapon and Badge for Retired Sheriff's Office Employee

The Finance Committee has recommended approval to retire the badge and duty weapon, and award them to Captain Brent McKecuen who is retiring from the Sheriff's Office, and to allow him to keep his County issued cellphone and number (at no cost to the County).

The Sheriff's Department has a policy in place that allows sworn law enforcement officers to receive their badges at no cost and to receive their service side arms, at the discretion of the Board of Commissioners, based on the following price schedule:

Retiring member with 5-10 years of service	\$75.00
Retiring member with 10-20 years of service	\$50.00
Retiring member with more than 20 years of service	\$ 0.00

Captain McKeuen will retire with 28 years of service. The policy also requires that the officer obtain a gun permit, or without one, the weapon will be rendered incapable of being fired.

F. Approval of Dissolving East Albemarle Regional Library System (EARL) and Forming Independent/Standalone Pasquotank County Library

The Finance Committee has recommended dissolving EARL, forming an independent/standalone Pasquotank County Library, and transitioning to the NC Cardinal Integrated Library System.

8. **New Business:**

A. Rural Health Care Initiative

Attorney Bob Wilson will provide a presentation, via Zoom, on the Rural Health Care Sustainability Project.

B. Distribution of Hospitals in North Carolina

The County Manager will discuss why another hospital system is not a viable option for the current Sentara Albemarle Medical Center site.

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**