

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, April 16, 2018**

2:00 PM – Budget Work Session in Library Community Room
4:00 PM - Finance Committee Meeting in Library Community Room
7:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. **7:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments**
6. **Old Business**
7. **Consent Agenda:**
 - A. Approval of Minutes of April 2 and 9, 2018 Commissioner Meetings
 - B. Approval of Tax Releases and Refunds
 The Finance Committee has recommended approval of the following tax releases and refunds:

Tax Releases

		County	City
1.	Brickhouse Construction	174.31	
2.	Tan Van Le	104.08	

Tax Refunds

		County	City
1.	Christopher Lee Clay	291.08	
2.	Eastern Star Church of God In Christ Inc.	150.48	134.69

- C. Approval of Budget Amendments
 The Finance Committee has recommended that the Board approve of the following budget amendments:

County Manager

Increase	010.0500.4831.00	Interest Earned	18,243.00
Increase	010.4120.5121.00	Salaries & Wages	15,923.00
Increase	010.4120.5181.00	FICA	1,220.00
Increase	101.4120.5182.00	Retirement	1,100.00

County Atty.

Increase	010.0110.4111.17	Ad Valorem Taxes-'17	100,000.00
Increase	010.4150.5192.00	Legal Fees	100,000.00

Landfill

Increase	065.0350.4742.00	Tipping Fees-Charge	100,000.00
Increase	065.7420.5570.00	Landfill Improvements	100,000.00

Central Fire

Increase	010.0991.4991.00	Fund Balance Appropriated	21,875.00
Increase	010.4340.5500.00	Capital Outlay	21,875.00

Sheriff

Increase	010.0240.4380.21	Dept. of Justice	6,317.00
Increase	010.4310.5122.00	Salaries and Wages-Overtime	6,317.00

Public Bldgs.

Increase	010.0600.4930.00	Insurance Proceeds	38,442.00
Increase	010.4190.5351.00	Maintenance-Bldgs.	38,442.00

D. Approval of Requests for Occupancy Funds

The Finance Committee has recommended funding for the Potato Festival from the Occupancy Tax Fund in the amount of \$3,500; the Highway 17 Association in the amount of \$1,000; and US Coast Guard Day in the amount of \$2,500. Applications will need to be submitted to the Tourism Development Authority to allocate the funds from the County's account.

E. Approval to Release Cell Phone Number to Resigning Deputy

The Finance Committee has recommended releasing Deputy Jay Winslow's cellphone number back to him upon his resignation. When Deputy Winslow came to work for the Sheriff's Office, he had the number originally and it was approved to have it moved to the County's account.

8. **New Business:**

A. Consideration of Lease Agreement between Pasquotank County and The Alton E. Meads Recreation Center

Carl Ralph has approached the county about leasing Meads Pool on the same terms as 2017. Last year's lease was from April 1 until September 30. The rent payment to the county was \$1. A copy of last year's lease is attached containing additional provisions. Mr. Ralph is planning on attending the meeting to answer questions.

9. **County Manager's Reports**

10. **Internal and External Committee Reports and Proposals**

11. **County Attorney's Reports**

12. **Adjournment**