

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, April 3, 2023
Pasquotank County Courthouse**

4:00 PM – Finance Committee Meeting – Courtroom C
Immediately following Finance – Appointments Committee
6:00 PM – County Commissioners Meeting – Courtroom C

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Appointment of County Commissioner for Southern Inside Seat**
 Mike Cox received a phone call from the Pasquotank County Democratic Party recommending the appointment of Clifford Shaw to fill the unexpired term of Cecil Perry for the Southern Inside Commissioner seat.
5. **Amendments to the Agenda**
6. **Public Comments/Public Hearings:**
7. **Old Business:**
 - A. **Approval of Board Appointment**
 At the last meeting, the Appointments Committee recommended the following appointment:

Tourism Development Authority – Appoint Donnie Markham as the hotel/motel representative. A copy of his application has been provided to Board members, and the Board can give final approval to the appointment or can nominate other individuals to fill the vacancy.
8. **Consent Agenda:**
 - A. **Approval of Minutes of February 24 and March 20, 2023 Commissioner Meetings**
 - B. **Approval of Tax Releases and Refunds**
 The Finance Committee has recommended approval of the following tax refunds and solid waste fee release:

Tax Refunds			
	Taxpayer	County	City
1.	Randall Keith Eisenhauer	124.68	

2.	Dexter Tyrone Jackson-Heard	453.86	431.62
3.	Marina Funicello Rosenhagen		107.45
4.	Kenneth Marshall Willingham	528.54	

Solid Waste Fee Release

	Owner's Name	Parcel ID #	Reason for Release
1.	Della Crutch & Emma Moore ETAL	26-E-15	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

EMS

Increase	010.0600.4930.01	Insurance Proceeds – EMS	7,790.00
Increase	010.4370.5353.00	Maintenance – Vehicles	7,790.00

EMS

Decrease	010.6900.5991.00	Contingency	76,700.00
Increase	010.4370.5500.00	Capital Outlay	76,700.00

DSS/Trustee Funds

Increase	031.0991.4991.00	Fund Balance Appropriated	19,000.00
Increase	031.0220.4380.26	Social Security Benefits	40,000.00
Increase	031.5310.5670.10	Beneficiary Expenses	59,000.00

Sheriff

Decrease	010.6900.5991.00	Contingency	73,300.00
Increase	010.4310.5500.00	Capital Outlay	73,300.00

Planning

Increase	010.0991.4991.00	Fund Balance Appropriated	40,000.00
Increase	010.4910.5440.00	Contracted Services	40,000.00

Landfill

Increase	065.0550.4835.00	Sale of Assets	80,000.00
Increase	065.7420.5353.00	Repair & Maintenance – Vehicles	40,000.00
Increase	065.7420.5381.00	Tire Disposal	40,000.00

D. Approval of Banning TikTok from all County Owned Devices

The Finance Committee has recommended approval of banning TikTok from all County owned devices.

E. Approval of FY 2021-22 Audit

Austin Eubanks, with Thompson, Price, Scott, Adams & Co. P.A. presented the County's audit for the year ended June 30, 2022 at the Board Retreat in February. Staff recommends approval of the FY 2021-22 Audit.

9. **New Business**
 - B. **Recommendations from Appointments Committee**
10. **County Manager's Reports**
11. **County Attorney's Reports**
12. **Internal and External Committee Reports and Proposals**
13. **Adjournment**