

Meeting Schedule
Pasquotank County Board of Commissioners
Monday, August 21, 2023
Pasquotank County Courthouse

3:00 PM – Utilities Committee Meeting – Courtroom C
4:00 PM – Finance Committee – Courtroom C
6:00 PM – County Commissioners Meeting – Courtroom C

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Hearings/Public Comments:**
 - A. **Adoption of Resolution Approving the 2023 Pasquotank County Land Use Plan**

Staff recommends adoption of the 2023 Pasquotank County Land Use Plan. In February 2023, the Board of Commissioners approved the submittal of the draft plan to the NC Division of Coastal Management for a completeness review, as well as state and federal agency review. These reviews have been completed, and it has been determined that the plan meets the state and federal requirements for adoption. Following adoption by the Board of Commissioners, the plan will proceed to the North Carolina Coastal Resources Commission to be considered for certification. Attached is a copy of the resolution, as well as a memo, which includes Chapter 5 – Future Land Use and Chapter 6 – Plan Recommendations, Land Use Management Topics, & Implementation. Chapters 5 & 6 are the two chapters that will be used by the Board of Commissioner and Planning Board for future land use decisions. The other chapters in the document basically provide background information.
 - B. **Public Hearing on Zoning Text Amendment ZTA #23-01**

ZTA 23-01 is a proposed amendment to the Pasquotank County Zoning Ordinance to eliminate duplexes as a permitted use in the A-1, Agricultural District. The Planning Board reviewed this request on May 25, 2023, and recommended approval of the text amendment based on the consistency statement included in your packet. Attached is a copy of the summary for the request that was prepared by the Planning Department staff.
6. **Old Business:**
 - A. **Consideration of Appointments to Board and Committees:**

At the August 7th meeting, the Appointments Committee recommended the following appointments, and the Board accepted the nominations. No additional applications

have been received. A copy of their applications has been provided to Board members, and the Board can give final approval to the appointments or can nominate other individuals to fill the vacancies.

Elizabeth City-Pasquotank County Human Relations Commission – Appoint Demetrius Stokley and Creven Powell.

7. Consent Agenda:

A. Approval of Minutes of August 7, 2023 Commissioner Meeting

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and solid waste fee releases:

Tax Releases

	Taxpayer	County	City
1.	Pasquotank County	144.00	36.00
2.	Kevin J. & Janet Printy	186.10	

Solid Waste Fee Releases

	Owner's Name	Parcel ID#	Reason for Release
1.	Deborah Mae Comer bunch Etal	12-B-17	Vacant
2.	Deborah Mae Comer Bunch Etal	12-B-18	Vacant
3.	Timothy and Carla Dewald	P12A-31	Vacant
4.	Dorothy Gallop Gregory	P111-41	Vacant
5.	Annette Griswell Etal	P93-19	Vacant
6.	Eudora B. Harvey	29-D-24	Vacant
7.	Eudora B. Harvey	26-A-49	Vacant
8.	Eudora B. Harvey	29-D-24	Vacant
9.	Eudora B. Harvey	26-A-35	Vacant
10.	Eudora Harvey	P122A-70	Vacant
11.	Eudora B. Harvey	P122A-68	Vacant
12.	Lindsey Lee James	28-D-7	Vacant
13.	Elise A. Watts Landrum	P91-33	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Emergency Management

Increase	010.0991.4991.00	Fund Balance Appropriated	513.00
Increase	010.4330.5353.00	Maintenance-Vehicles	513.00

Cooperative Extension

Increase	010.0991.4991.00	Fund Balance Appropriated	13,010.00
Increase	010.0230.4370.00	State Grants	2,885.00
Increase	010.4950.5600.34	Grant-SHIIP	15,895.00

- D. Approval of Additional County Holidays for Landfill and Convenience Sites
The Finance Committee has recommended approval to add Easter Sunday, July 4th and Christmas Eve as holidays for the Landfill and Convenience Sites.
- E. Approval of Citizen Request to Use Former Albemarle District Jail
The Finance Committee has recommended approval to allow Mr. Wade Wells (Scared Straight Project) to film outside of the former Albemarle District Jail, and to allow a staff member to spend an hour inside the facility to escort the film crew to film the interior.
- F. Adoption of Resolutions Approving Water Supply and Water Shortage Plans
North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service shall develop and implement water conservation measures to respond to drought or other water shortage conditions (Local Water Shortage Response Plan), as well as prepare and submit a Local Water Supply Plan. Utilities Director David Smithson has requested the Board adopt the attached Water Shortage and Water Supply Plan resolutions and forward them to the Department of Environmental Health.

8. **New Business**

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**