

**Meeting Schedule
Pasquotank County Board of Commissioners
Tuesday, September 4, 2018**

4:00 PM - Finance Committee Meeting in Library Community Room
Immediately following Finance – Appointments Committee
7:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. **7:00 PM – Call to Order in Courtroom C**

2. **Invocation**

3. **Pledge of Allegiance to the American Flag**

4. **Amendments to the Agenda**

5. **Public Comments/Public Hearings**

6. **Old Business:**

A. **Consideration of Amendments to County Ordinance Prohibiting the Use of Tobacco and Vapor Products**

In order for an ordinance to be adopted at the meeting at which first introduced, it must receive the unanimous vote of all members of the Board of Commissioners. If such an ordinance receives a majority but not unanimous vote, or if all members are not present, then it is to be considered at the next regular meeting and may be adopted then if it receives a simple majority vote. The Board voted at its last meeting 6 to 1 to approve the ordinance. The Board can now adopt the ordinance by a simple majority vote. Attached is a copy of the amended ordinance.

7. **Consent Agenda:**

A. **Approval of Minutes of August 20, 2018 Commissioner Meetings**

B. **Approval of Tax Releases and Refunds**

The Finance Committee has recommended approval of the following tax releases, tax refunds, and solid waste fee releases:

Tax Releases

		County	City
1.	Michael R. Lassiter	234.85	
2.	Perry Glass Co. Inc	2,239.16	2,151.92
3.	Perry Enterprise Group	3,649.80	3,104.70
4.	Vianna Rose Bell Donahoe	658.35	560.03
5.	HD Supply Waterworks Ltd.	192.23	

6.	Panera LLC 601689	2,350.16	1,999.16
7.	Xerox Corp	286.17	243.43
8.	William Earl Winslow Jr.	167.71	
9.	United Rentals	256.60	218.28
10.	Pierre Edward Baker	415.50	
11.	Billy S. & Barbara T. Davis Lf Est	144.00	
12.	Michelle D. & William Daczkowski	399.63	339.95
13.	McCarthy Improvement Co.	207.21	
14.	Morgan Stanley Smith Barney LLC	106.11	90.26

Tax Refunds

		County	City
1.	Larry B. & Shirley Beatty	160.89	

Solid Waste Fee Release

		Parcel ID #	Reason for Release
1.	Mary S. Berry Lfe. Est.	24-B -16	Vacant
2.	Florence Evans Etal	P126-32	Vacant
3.	Rudene R. & Robert J. Felton	11-D-6	Vacant
4.	Demetris Holley	12-C-1	Uninhabitable
5.	Willie Sam & Paula M. Keith	P120-215	Vacant
6.	Janice Poole & Hattie Poole	P95-21	Uninhabitable
7.	James Pool Heirs	P64-60	Uninhabitable
8.	Luther Jr. & Judith Williams Lfe. Est.	P80-79	Uninhabitable
9.	Tony Lewis	23-R-27	Vacant
10.	Tony Lewis	50-L-8	Vacant
11.	Tony Lewis	12-G-16A	Vacant
12.	Mary Anderson	P120A-57	Vacant
13.	Tameca Michelle Bowe	39-A-22	Vacant
14.	Dorothy Etheridge	P63-40-1	Vacant
15.	James Lee Fagans	50-B-8	Vacant
16.	Geneva Gibbs	25-C- 89& 90	Uninhabitable
17.	Mary D. & John W. Gibson Lfe. Est	P63-4	Vacant
18.	Elizabeth S. Overton Lfe. Est.	P98-16	Uninhabitable
19.	Basilio A. Perez	P119-37	Vacant
20.	Basilio A. Perez	P119A-5,6	Vacant
21.	Alexander Jr.& Helen Sutton	P63-7	Vacant
22.	Margaret S. Teat Etal	P112-31	Vacant
23.	Hazel white Heirs	P142-12	Vacant
24.	Gertrude Williams	P111A-18	Uninhabitable
25.	Margaret B. Barham	P96-42	Vacant
26.	Charles Jr. & Carolyn J P Everett	21-F-10-11A	Vacant
27.	Dorothy Gallop Gregory	P111-41	Uninhabitable

C. Amendment No. One to the Counties of Camden, Chowan, Currituck, Dare, Hyde, Martin, Pasquotank, Perquimans, Tyrrell, and Washington Other Post-Employment Benefits Trust Agreement

On November 21, 2016, Pasquotank along with Camden, Chowan, Currituck, Dare, Hyde, Martin, Perquimans, Tyrrell and Washington counties created the

Other Post-employment Benefits irrevocable trust for the funds held for health benefits for the retirees of the former Albemarle and Tideland Mental Health agencies. In order for the trust to invest in the equity portion (BlackRock) of the State Treasurer's Ancillary Governmental Participant Program (AGPIP), BlackRock requires that the name of the trust exactly match the name assigned by the IRS with the federal identification number. Rather than trying to change the trust name with the IRS, participating counties are being requested to change the trust name to **Albemarle and Tideland Mental Health Retirees Health Insurance Trust** through adoption of the attached amendment. Staff recommends approval of the amendment to change the trust name to comply with program requirements to invest the funds in BlackRock.

8. **New Business**
9. **County Manager's Reports**
10. **Internal and External Committee Reports and Proposals**
11. **County Attorney's Reports**
12. **Adjournment**